

**MINUTES OF THE BOARD OF DIRECTORS
COLORADO CENTRE METROPOLITAN DISTRICT
REGULAR MEETING**

Wednesday April 17, 2024 at 5:30 PM
9686 Flagstone St
Colorado Springs, CO 80925

Board Members:

Amanda Bandfield	President, Chairman
Michelle Nuttall	Vice President
Cynthia Dixon	Secretary/Treasurer
Sherry Johnson	Director
Andy Tuthill	Director

Also Present: Jackie McClintock, Liz Stokes, Pedro Velazquez, Frankie Diaz, Amy Ford, Roseanne Romero, Al Testa, Louie Larimer

I. Recurring Business

- A. Call to Order- Director Nuttall called the meeting to order at 5:30 PM
- B. Pledge of Allegiance
- C. Roll Call-Determination of a Quorum-A Quorum was present

Director Tuthill made a motion to excuse Director Bandfield and was seconded by Director Dixon. Upon a voice vote the motion passed unanimously.

- D. Approval of the minutes of the regular meeting of March 20, 2024

Director Tuthill made a motion to approve the minutes of March 20, 2024, and was seconded by Director Dixon. Upon a voice vote, the motion passed unanimously.

- E. Review District Finances (Liz)

Mrs. Stokes provided an overview of the District Finances.

- F. Approval of Payments (Liz)

Director Tuthill made a motion to approve the payables as presented and was seconded by Director Dixon. Upon a voice vote, the motion passed unanimously.

II. General Business

A. Board's Time

Director Nuttall wanted to have something added to newsletter that the peanut shells are toxic for dogs and to request residents to use shelled peanuts. Director Nuttall also wanted to see if anything can be done to move a trailer on Hazy Morning that seems to be a safety issue and was informed it would be something that the streets division through El Paso County that would address.

B. Public Comment-Maximum of 5 minutes per person

Mike Cantin wanted to confirm the new Administration building will be dedicated to Joan Lucia-Treese and it was confirmed it will be.

C. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez states 400,000 gallons on average per day is what is being used and they are pumping 24/7. There were valve replacements done on Levi Ln and Gunbarrel. As they are exercising the valves they are replacing/repairing valves as needed. The reclaim tank has been drained and cleaned up. Colorado Springs Utilities will start work on the water line by the Fire station and install a 2nd hydrant.

- Augmentation and Usage reports (Al)

Dr. Testa provided updates about the Augmentation and Usage report.

- Approval of Resolution 2024-04-17.1 Personnel Policies and Procedures Manual
“Motion to approve Resolution 2024-04-17.1 Updating the Personnel Policies and Procedures Manual of the District.”

Director Johnson made the motion to approve Resolution 2024-04-17.1 and was seconded by Director Dixon. Upon a voice vote, the motion passed unanimously.

- Presentation and Discussion of the proposal by GMS to help the district evaluate redundant improvements to ensure the supply of potable water from the storage tanks to FTZ Blvd. Al Testa

request that the approval for this work be authorized up to \$20,000 in case additional items need to be added to ensure most possibilities and options are analyzed.

“Motion to approve the take to be added to GMS’ annual contract with the District to study, in this instance, redundant improvements to ensure the supply of potable water from the storage tanks to FTZ Blvd. The amount approved is not to exceed \$20,000 per Al Testa’s recommendation”.

Director Tuthill made a motion to approve the motion of GMS’ annual contract not to exceed \$20,000 and was seconded by Director Johnson. Upon a voice vote, the motion passed unanimously.

- Presentation and discussion of the Mead and Hunt proposal to study the Water Distribution and Storage Systems of the District should the option of abandoning all facilities west of Marksheffel Blvd., including the tank at the airport, and replacing them with a pneumatic pressure system. Al Testa requests that this work be approved at a budget of \$60,000 in case there are variations required to ensure the best outcome of the work. **“Motion to approve the Mead and Hunt contract to study the Water Distribution and Storage Systems of the District and the recommended budget of \$60,000 recommended by Al Testa.”**

Director Tuthill made a motion to approve the proposal to allow Mead and Hunt to study the Water Distribution and Storage Systems of the District not to exceed \$60,000 and was seconded by Director Johnson. Upon a voice vote the motion passed unanimously.

- Presentation and Discussion of a new open contract for Lando Excavation, LLC to perform work for the district based on task work orders that do not exceed \$15,000 in labor, equipment, tools, and consumable items. The District will provide all materials.

“Motion to approve Lando Excavation’s contract to perform work for the District on a per-task basis and which shall include all labor, equipment, tools and consumable items with the District providing all materials.”

Director Tuthill made the motion to approve Lando Excavation’s contract to perform work for the District on a per-task basis and which shall include all labor, equipment,

tools and consumable items with the District providing all materials and was seconded by Director Johnson. Upon a voice vote, the motion passed unanimously.

- Administration Building Progress Update (Al)

Dr. Testa provided an update on the Administration Building.

D. Fountain Mutual Irrigation Company (Al)

Dr. Testa provided updates about Fountain Mutual Irrigation Company.

E. Lower Fountain Metropolitan Sewage Disposal District (Jackie)

Mrs. McClintock reported updates about Lower Fountain.

F. Legal Report (Louie)

- Protecting our road assets

Mr. Larimer will work with Jackie about the compliance on the website. Director Bandfield would like to know if there is anything that can be done to petition with the county. The only way we would get involved is if the road conditions impact our infrastructure.

III. Other Business

A. Board's Time

Mr. Velazquez gave a summary about Frankie Diaz leaving the district after being employed for 18 years and that he would be missed by all.

IV. Executive Session if needed

Executive Session) §24-6-402(4) (?). C.R.S

V. Adjournment

Director Tuthill made a motion to adjourn the regular meeting at 6:38 pm and was seconded by Director Johnson. Upon a voice vote, the motion passed unanimously.

Respectfully Submitted,

Amanda Bandfield, President

Cynthia Dixon, Secretary/Treasurer