

Minutes of Special Meeting of the Directors
of Colorado Centre Metropolitan District November 19, 2023

The meeting was called to order by Board Chair Amanda Banfield at 9 05 am. The following members were present Andy Tuthill, Cynthia Dixon, Amanda Bandfield, and Sherry Johnson. General Counsel Louie Larimer was also present.

The meeting was held at the Radisson Inn Hotel Colorado Springs Airport, located at 1645 Newport Rd, Colorado Springs, CO 80916.

Director Michelle Nuttall appeared at approximately 10:30 am. Board Chair Bandfield left the meeting at 12 noon.

Louie Larimer distributed to the Directors board training materials he prepared that covered items included in the packet.

The Board listened and asked questions which were answered by Larimer.

The Board by, unanimous consensus, without formal resolution, agreed to consider and discuss, at future board meetings commencing January 2024, the desirability of implementing the following best board practices:

1. Completing a board self-assessment utilizing one of the two provided self-assessment instruments.
2. Conducting a review session with the District Manager to provide feedback regarding district operations and his performance for the year 2023; and obtain from him 5-7 major goals for the year 2024.
3. Creating a 5 year strategic plan for the district.
4. Requesting a compilation of District Policies for review by the board during 2024.

After Director Banfield left the meeting, a quorum of directors remained present, and the board considered the matter of employee year-end gifts.

After considerable discussion, a motion and second to approve \$500.00 year end gifts to all full time employees resulted in a 2-2 deadlock and the motion failed to pass.

A motion was then made and seconded to provide a \$500.00 year end gift to all fulltime employees and a \$250.00 gift to the District's part-time office manager. The motion failed.

A motion was made and seconded to approve \$500.00 year end gifts to all full time employees. The motion passed 3 to 1.

A motion was made and seconded to adjourn the meeting which was unanimously passed by the 4 directors in attendance.

The meeting adjourned at approximately 1: 15 pm.

Respectfully submitted,

Louie Larimer, Recorder

Date

Reviewed and Approved

Cynthia Dixon, Board Secretary

Date