

**MINUTES OF THE BOARD OF DIRECTORS  
COLORADO CENTRE METROPOLITAN DISTRICT  
REGULAR MEETING**

Thursday, September 21, 2023 at 5:30 PM  
3570 Aerospace Blvd  
Colorado Springs, CO 80925

Board Members:

Amanda Bandfield	President, Chairman
Michelle Nuttall	Vice President
Cynthia Dixon	Secretary/Treasurer
Sherry Johnson	Director
Vacant	Director

Also Present: Liz Stokes, Louie Larimer, Pedro Velazquez, Jackie McClintock, Roseanne Romero, Al Testa

**I. Recurring Business**

- A. Call to Order- Director Bandfield called the meeting to order at 5:30 PM
- B. Pledge of Allegiance
- C. Roll Call-Determination of a Quorum-A Quorum was present

Jackie McClintock-present  
Michelle Nuttall-present  
Cynthia Dixon-present  
Amanda Bandfield-present  
Michelle Nuttall-present

**Director Johnson made a motion to excuse Director Nuttall from the meeting and was seconded by Director Bandfield. Upon a voice vote the motion passed unanimously.**

**Director Bandfield made a motion to accept and appoint Andy Tuthill to the Board of Directors replacing the vacancy that became open because of the resignation of former Director Jackie McClintock and was seconded by Director Dixon. Upon a voice vote the motion passed unanimously.**

**Andy Tuthill completed the Oath of office to serve on the board starting with the meeting held September 21, 2023.**

- D. Approval of the minutes of the regular meeting of August 17, 2023

**Director Dixon made a motion to approve the minutes of August 17, 2023 and was seconded by Director Johnson. Upon a voice vote, the motion passed unanimously.**

- E. Review District Finances (Liz)

Ms. Stokes provided an overview of the district finances.

- F. Approval of Payments (Liz)

**Director Dixon made a motion to approve the payables as presented and was seconded by Director Johnson. Upon a voice vote, the motion passed unanimously.**

## II. General Business

- A. Board's Time

Nothing stated during Board's time.

- B. Presentation of the draft 2024 Budget of the District, including taxes, rates, charges, and fees.

Dr. Testa gave an overview of the upcoming budget and dates.

- C. Approval of notice of Public Meeting to discuss the draft 2024 Budget of the District, including taxes, rates, charges, and fees.

Director Bandfield wanted to wait until Director Tuthill has taken an oath to discuss the dates for the public meeting for the proposed 2024 Budget for the District.

- D. Approval of Individual Plan for Lot 1 of the Drennan Subdivision Filing 2.

**Director Johnson made a motion to approve the Individual Plan for Lot 1 of the Drennan Subdivision Filing 2 and was seconded by Director Dixon. Upon a voice vote, the motion passed unanimously.**

- E. Fire Department report (Al)

- Status of the transition of CCMD Fire Station to CSFD

Dr. Testa provided updates about the fire station for coverage.

- Request by Floyd Edwards to refund fees for days that there was only single or no coverage at the fire station.

**Director Tuthill would like to table the discussion about refunding fire fees until the end of the year and was seconded by Director Johnson. Upon a voice vote the motion passed unanimously.**

F. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez states 350,000 gallons on average per day is what is being used. Wells are working properly. The water plant is running well. The light pole is almost ready to be installed at Parkview Park and will have a camera and Wi-Fi antenna. The parks will be cleaned up and cut back before winter.

- Augmentation and Usage reports (Al)

Dr. Testa provided updates about the Augmentation and Usage report.

- Report on the PFAS test results and required notification

Mr. Velazquez reported on the PFAS test results and that a notice will be sent with the next bills to ensure residents are aware of the findings and to ensure the staff is prepared for questions or concerns from the residents in the District.

- Administration Building Progress Update

Dr. Testa provided an update on the Administration Building.

- Stand by generator design

Dr. Testa gave an update on the generator design and reported it is 80 percent complete.

- Approval of Water Lease to AGUA for Excess FMIC, Robinson and Lower Fountain Flows

**Director Tuthill made the motion to approve the water lease to AGUA for excess FMIC, Robinson, and Lower Fountain Flows**

**and was seconded by Director Dixon. Upon a voice vote the motion passed unanimously.**

- Report on Retreat for Staff and Consultants

**Dr. Testa gave a brief overview of the upcoming retreat for staff and consultants.**

G. Fountain Mutual Irrigation Company (AI)

Dr. Testa reported on updates with Fountain Mutual Irrigation Company. Fountain Mutual Irrigation Company bought one of the old trucks from Colorado Centre Metropolitan District.

H. Lower Fountain Metropolitan Sewage Disposal District (Amanda)

Director Bandfield reported updates about Lower Fountain.

I. Legal Report (Louie)

- Approval of Amended legal contract with Louie Larimer

**Director Tuthill made a motion to approve the amended contract for Louie Larimer and was seconded by Director Dixon. Upon a voice vote the motion passed unanimously.**

J. Public Comment-Maximum of 5 minutes per person

Nothing stated during public comment.

**III. Other Business**

A. Board's Time

**Director Tuthill made a motion to approve moving the Board meeting scheduled for October 19, 2023 to be moved to October 18, 2023 and was seconded by Director Johnson. Upon a voice vote the motion passed unanimously.**

**IV. Executive Session if needed**

Executive Session) §24-6-402(4) (a). C.R.S

**A motion was made by Director Bandfield to go into executive session at 7:01 pm.**

**Director Bandfield informed out of executive session at 7:04pm; no action was taken during the executive session.**

**V. Adjournment**

**A motion was made by Director Tuthill to adjourn the regular meeting at 7:06 pm and was seconded by Director Dixon. Upon a voice vote, the motion passed unanimously.**

Respectfully Submitted,

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Amanda Bandfield, President

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Cynthia Dixon, Secretary/Treasurer