

**MINUTES OF THE BOARD OF DIRECTORS  
COLORADO CENTRE METROPOLITAN DISTRICT  
REGULAR MEETING**

Thursday, October 20, 2022 at 5:30 PM  
4770 Horizonview Drive  
Colorado Springs, CO 80925

Board Members:

Jackie McClintock	President, Chairman
Joan Lucia-Treese	Vice President
Cynthia Dixon	Treasurer
Michael Cantin	Secretary
Amanda Bandfield	Assistant Secretary/Treasurer

Also Present: David Lee, Al Testa, Louie Larimer, Ken Grant, Frankie Diaz, Roseanne Romero

**I. Recurring Business**

- A. Call to Order- Director McClintock called the meeting to order at 5:31 PM
- B. Pledge of Allegiance
- C. Roll Call –
  - Jackie McClintock-present
  - Joan Lucia-Treese-present
  - Cynthia Dixon-absent
  - Michael Cantin-present
  - Amanda Bandfield-present

Determination of a Quorum-A Quorum was present

**Director Lucia-Treese made a motion to excuse Director Dixon and was seconded by Director Cantin. Upon a voice vote, the motion passed unanimously.**

- D. Approval of the Minutes of the Regular Meeting of September 22, 2022

**Director Lucia-Treese requested a correction to what Michael Cantin was appointed as it stated new secretary and should be director/secretary along with being spelled Cantin not Canton. Director Cantin wanted a correction to show that the water usage would be waived based on District Manager Ken Grant's decision not that it would be September, October, November, December usage. Director Cantin made a motion with the corrections that the minutes**

**of September 22, 2022, be approved and upon a voice vote, the motion passed unanimously.**

- E. Approval of the Minutes of the Special Meeting of October 06, 2022

**Director Cantin made a motion to approve the minutes of October 06, 2022 and was seconded by Director Lucia-Treese. Upon a voice vote the motion passed unanimously.**

- F. Review District Finances (Liz)

District Manager Ken Grant informed that Liz will not be attending the meeting and if there are any questions those will be forwarded to Liz to answer later.

- G. Approval of Payments (Liz)

**Director Lucia-Treese made a motion to approve the payables as presented and was seconded by Director Cantin. Upon a voice vote, the motion passed unanimously.**

## **II. General Business**

- A. Board's Time

Director Cantin requested to have the board documents submitted in a timely manner to give enough time to review the documents prior to the board meeting.

- B. Fire Department Report (Dave)

Chief Lee reported on the calls for the month. There were 9 calls total so a quiet month although still up from the prior year. Chief Lee reported about the bear being reported in the neighborhood and DOW has a trap in the area to capture the bear.

- C. District Manager Updates (Ken)

District Manager Ken Grant reported on the light pole being installed by Mountain view electric. The contract had been misplaced and was found so they are working on finalizing the contract and should get the light installed soon. Meadow works will have an amended service plan meeting

and Ken will be attending with our legal counsel Louie on November 8<sup>th</sup>, 2022. Christmas party planning is going and tentatively will be held December 08, 2022, after the board meeting. Eric Buck was hired as a field operation employee on October 03, 2022.

D. District Operations

- Parks, Water and Sewer Systems (Frankie)

Frankie reported on the production of water for the district. He stated the usage has dropped from 12 million gallons to 6 million since last month due to contractors not using as much water for hydrant meters. Well 214 with the new pump has increased production of water. Hydrant flushing has been going this week and everything is going well with the flushing. New cameras are installed at the water treatment plant, and they are working well. The additional cameras at the parks will be installed soon. Irrigation has been shut down for the season and now starting the fall clean up. Mountain View Electric will not allow CCMD to install a camera on their light pole so a new pole will have to be installed.

- Augmentation and Usage Reports (Al)

Dr. Testa reported on the Augmentation and Usage report.

- Acceptance of the Jimmy Camp Creek Bank Protection Improvements by T-Bone Construction and the start of the two-year warranty (Al)

**Director Cantin made a motion to accept the improvements completed by T-Bone Construction to start the two-year warranty and Director Lucia-Treese seconded the motion. Upon a voice vote, the motion passed unanimously**

- Acceptance of the 12” Water Line easement located in the Drennan Subdivision, filings 1 and 2, lot 1 in each (Al)

**Director Lucia-Treese made the motion to accept the ratified agreement dated 13<sup>th</sup> October 2022 as presented and it was seconded by Director Cantin. Upon a voice vote, the motion passed unanimously**

- Approval of the Water Plant Car Port contract with T-Bone Construction (Al)

**Director Cantin made a motion to approve the car port contract with T-Bone construction and it was seconded by**

**Director Bandfield. Upon a voice vote, the motion passed unanimously**

- First reading on a proposal by T-Bone Construction to perform the Soils Over-dig and replacement at the Administration Building and Peripheral Roadways Site-not ready for approval (AI)

Dr. Testa gave updates about the administration building and the information provided is an initial proposal and for informational purposes only.

E. Fountain Mutual Irrigation Company (AI)

Dr. Testa reported on updates for Fountain Mutual

F. Lower Fountain Metropolitan Sewage Disposal District (Jackie)

Director McClintock reported on the Lower Fountain meeting

G. Legal Report (Louie)

Mr. Larimer will report during executive session

H. Public Comment-Maximum of 5 minutes per person

No public comment at this time

**III. Other Business**

A. Board's Time

Director Cantin wanted to make sure that the employee bonuses are in place to be handed out at the Christmas party.

**Director Lucia-Treese made a motion to convey the easement on Aerospace Blvd and was seconded by Director Bandfield. Upon a voice vote the motion passed unanimously, pending legal counsel review**

B. Public hearing of the proposed 2023 budget

Director McClintock opened the public hearing at 7:00 pm and it was closed at 7:00 pm.

**IV. Executive Session if needed**

Executive Session) §24-6-402(4) (a). C.R.S

A motion was made by Director Cantin to go into executive session at 7:12 pm after a 10-minute break. Upon a voice vote, the motion passed unanimously

The fire department IGA was discussed along with the Ruybal easement.

**A motion was made and seconded to come out of executive session at 7:45pm, upon a voice vote the motion passed unanimously**

**V. Adjournment**

**A motion was made and seconded to adjourn the regular meeting at 7:47 pm. Upon a voice vote, the motion passed unanimously.**

Respectfully Submitted,

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Jackie McClintock, President

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Michael Cantin, Secretary