

**MINUTES OF THE BOARD OF DIRECTORS
COLORADO CENTRE METROPOLITAN DISTRICT
REGULAR MEETING**

Thursday September 24, 2020 at 5:30 PM
4770 Horizonview Drive
Colorado Springs, CO 80925

Board Members Present:

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| Floyd Edwards | President, Chairman |
| Jackie McClintock | Vice President |
| Joan Lucia-Treese | Treasurer |
| Norman Wodell | Secretary |
| Kenneth Grant | Assistant Secretary/Treasurer |

Also Present: Dr. Al Testa, Josh Winter, Roseanne Romero

I. Preliminary

- A. Call to Order
Director Edwards called the meeting to order at approximately 5:30 pm.
- B. Roll Call – All Board members were present. Determination of a Quorum.
A Quorum was present.
- C. Acknowledgment, Notice and Consent to Regular Meeting - Entered with the minutes.

Director Lucia-Treese presented the invocation and the Pledge of Allegiance was recited.

II. General Business Items

- A. Approval of the Minutes of the Regular Meeting of August 27, 2020 and Special meeting of September 16, 2020

A motion was made and seconded to approve the Minutes of the Regular Meeting of August 27, 2020 and Special meeting of September 16, 2020. Upon a voice vote, the motion passed unanimously.

- B. Board's Time
- C. Changes to the Agenda

T-Bone construction proposal for an architectural design for a new administration building, not to exceed \$15,000 was reviewed.

A motion was made and seconded to allow the President of the Board to sign a letter to hire an architect with T-Bone construction not to exceed \$15,000.00 to develop schematic layouts for the administration building. Upon a voice vote, the motion passed unanimously.

D. Public Comments-Maximum of 5 minutes per person who has signed in

Director Norman Wodell wanted to verify who was sitting in the audience and Dr. Al Testa introduced Liz Stokes as a possible new CPA/Accountant for the district and stated they would introduce her later in the Board Meeting.

E. Review of District Finances

- Bank balances as of 9-16-20
- July 2020 Budget Review (Not available yet)
- Status of Accounting Software Upgrades

Bank balances were available and moving along with upgrading our Accounting Software to allow for full reporting of the budget once the upgrade is complete.

F. Approval of Payables (Board)

A motion was made and seconded to approve the current list of payables. Upon a voice vote, the motion passed unanimously.

G. Public Hearing and Board Action on 2020 Budget Amendment and Approval of Resolution 20200924.1

Opened the floor to public comment, Mr. Andrew Tuthill wanted to clarify the details of the resolution and approved of what was presented as the only person present and closed public comment at 5:44 pm.

A motion was made and seconded to approve the resolution as presented. Upon a voice vote, the motion passed unanimously.

H. Approval of resolution 20200924.2 to Loan and Transfer Monies from the Water and Wastewater Capital Funds to their Respective General Funds.

A motion was made and seconded to approve the resolution as presented. Upon a voice vote, the motion passed unanimously.

I. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velasquez reported the daily average water use is 450,000 gallons a day. We are pumping 6 days a week 24 hours a day. Well 206 was added which triggered more water samples by the state. He conducted every test they could conduct in 1 day. This will have to be tested again for lead and copper with 40 houses for the next quarter which is coming up soon. Still having problems with the meter station with losing signal. For the parks, cutting all the open areas and parks and October 1st shut off all the sprinkler systems. Soccer field the permit was taking too long so they will build a 7 ft fence that can be extended and put netting to keep balls from going into the creek. There were a total of 107 work orders with 35 being disconnects and 35 reconnects. Mr. Velasquez also went over the details of the replacement of all the water meters with Badger Meter. Mr. Velasquez gave an update on the construction of the 2nd floor of the Water plant.

- Augmentation and Usage Reports (Al)

Dr. Al Testa reported that there was a deficit of 19 acre feet. This water will be paid in September.

- Review and Approval of Browns Hill SCADA Software Upgrade (Al)

A motion was made and seconded to accept the Contract as presented. Upon a voice vote, the motion passed unanimously.

- Review and Approval of Badger Meter Contract for the Replacement of All Water Meters and Applicable Software not to exceed \$275,000 (Al)

A motion was made and seconded to accept the Contract as presented. Upon a voice vote, the motion passed unanimously.

- Review and Approval of JDS Hydro's Contract to Design and Oversee Re-drilling of Well 211 not to exceed \$12,000 (Al)

A motion was made and seconded to accept the Contract as presented. Upon a voice vote, the motion passed unanimously.

- Review and Approval of COBLACO Contract to Re-Finish Booster Station

**A motion was made and seconded to accept the Contract as presented.
Upon a voice vote, the motion passed unanimously.**

- Progress of Agreement for the Pre-Sale of Sewer Connections to CSU (AI)

Dr. Al Testa spoke to Brian from CSU and Brian stated the proposal will be presented to the Utilities board on October 16th, 2020 and Brian doesn't anticipate anything changed with the agreement as it will be presented.

- Progress of Agreement for the Perpetual Maintenance, Repairs and Replacement of CCMD's Interceptor by CSU in Exchange for Excess Capacity (AI)

Dr. Al Testa stated this proposal is moving forward and he believes it will be presented at the Utilities board meeting. Colorado Centre Metropolitan District board members will look at attending the CSU board meeting.

J. COVID19 Related Items (AI)

- Review and Approve Rocky Mountain Contractor's Contract to Apply SteraMist and BioShield to Fire Station, Water Plant, Three Parks and Fire Engines and Field Trucks

**A motion was made and seconded to accept the Contract as presented.
Upon a voice vote, the motion passed unanimously.**

- Review and Approve Proposal to Purchase Air-Packs for the Fire Fighting Personnel not to exceed \$37,000.

**A motion was made and seconded to accept the Contract as presented.
Upon a voice vote, the motion passed unanimously.**

- Review and Approve Proposal to Purchase Electrostatic Sprayer for Disinfectant Applications and Appurtenant Supplies

**A motion was made and seconded to accept the Contract as presented.
Upon a voice vote, the motion passed unanimously.**

K. Legal Report (AI)

- Offer to Buy 26-acre Parcel- Working with Paul Anderson
- Filing of Court Documents to Add 10 FMIC Shares to Aug Plan 07CW47 – Working with Kevin Kinnear

Dr. Al Testa reported that they may want to go into an executive session to discuss the offer to buy the 26-acre Parcel. By putting the shares to the Aug plan we can divert it to sell to CWPDA and start charging for it.

L. Fire Department Report (Josh Winter)

Mr. Josh Winter reported there have been 13 alarms-11 medical and 2 outside fires. There was a close call with a firefighter that was exposed to a person that tested positive for COVID and luckily that firefighter tested negative. It was a good opportunity to see how things would run with such a close call. A firefighter left and gave a recommendation for a replacement firefighter that Mr. Josh Winter is in the process of interviewing. He had the hose tested and it was working fine, no replacement needed.

M. Fountain Mutual Irrigation Company (Al)

Working on next years budget. Having a problem with the 2” pipe that has a large hole that needs to be fixed. Fountain Mutual is requesting to borrow \$100,000.00.

A motion was made and seconded to allow Fountain Mutual Irrigation Company to borrow \$100,000. Upon a voice vote, the motion passed unanimously.

N. Lower Fountain Metropolitan Sewage Disposal District (Floyd)

- Minutes and latest LF Board Package

Director Floyd Edwards stated Lower Fountain has generated a letter to agree to let Colorado Centre sell our excess capacity to Colorado Springs.

O. Executive Session, if needed. Used for legal, contract, and personnel matter only.

A motion was made and seconded to go into executive session at 7:13 pm. Upon a voice vote, the motion passed unanimously.

Discussed personnel matters and the 26-acre parcel of land owned by the District.

A motion was made and seconded to come out of executive session at 7:45 pm and continue with the regular meeting. Upon a voice vote, the motion passed unanimously.

III. Adjournment

A motion was made and seconded to adjourn the regular meeting at approximately 7:46pm. Upon a voice vote, the motion passed unanimously.

Respectfully Submitted,

Floyd Edwards, President

Norman Wodell, Secretary