

**MINUTES OF THE BOARD OF DIRECTORS  
COLORADO CENTRE METROPOLITAN DISTRICT  
REGULAR MEETING**

Thursday November 21, 2019 at 5:30 PM  
4770 Horizonview Drive  
Colorado Springs, CO 80925

**Board Members Present:**

Michael Cantin	President, Chairman
Shawn Eccles	Vice President
Joan Lucia-Treese	Treasurer
Jackie McClintock	Secretary
Floyd Edwards	Assistant Secretary/Treasurer

Also Present: Dr. Al Testa, Cindy Monroe, Nathan Mascarenas, Pedro Velazquez and Paul Anderson (via phone)

**I. Preliminary**

- A. Call to Order  
Director Cantin called the meeting to order at approximately 5:33 pm.
- B. Roll Call – All Board members were present. Determination of a Quorum. A Quorum was present.
- C. Acknowledgment, Notice and Consent to Regular Meeting and Special Meeting -Entered with the minutes

**II. General Business Items**

- A. Approval of the Minutes of the Regular Meeting of October 24, 2019 and Special Meeting of October 26, 2019.

Director Cantin requested a correction on the minutes of the Regular Meeting of October 24, 2019 minutes. Item K should read looking into contacting a new trash company, not looking it to contacting a new trash company.

**A motion was made and seconded to approve the Minutes of the Regular Meeting of October 24, 2019 with said change and the Special Meeting of October 26, 2019. Upon a voice vote, the motion passed unanimously.**

- B. Board's Time

Director McClintock requested to move the Board Meetings to the third Thursday of the month instead of the fourth Thursday as this would allow Director Edwards to have consecutive meetings, with the District and then with Lower Fountain.

Director Lucia-Treese advised that this change would conflict with her schedule of another meeting she has that runs past 5:30. Director Cantin suggested that this discussion be held under Item N of the agenda.

C. Changes to the Agenda

Ms. Monroe inquired if Paul Anderson could present his Legal Report, Item J of the Agenda at this time.

M. Legal Report (Paul Anderson via phone)

Mr. Anderson advised that the Board of County Commissioners approved the amendment of the District's Service Plan at the November 12<sup>th</sup> Board of County Commissioner's meeting. Mr. Anderson reported that he received a certified copy of the County Resolution, but there were two errors in the Resolution.

The phone call was dropped, Director Cantin advised Mr. Velazquez to give his report regarding District Operations.

I. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reported that the water usage has slowed down. The community is consuming approximately 180,000 to 200,000 gallons a day. The District is back to pumping only 5 days a week.

Paul Anderson called back in at this time and continued with his report.

M. Legal Report (Paul Anderson via phone)

Mr. Anderson advised that he contacted Cole Emmons at the County Commissioner's office, and Mr. Emmons asked Paul to contact the Planning Department to get the corrections made. Mr. Anderson advised it would probably be the first week of December before he would get the corrected copy of the Resolution back.

Mr. Anderson reported there was nothing new regarding the Lacey Estate Shares.

Mr. Anderson advised that he is still waiting on Colorado Springs Utilities concerning the sewer tap pre-purchase.

Mr. Anderson advised that the Board Members should have received an updated copy of the revised Rules and Regulations and he was available to answer any questions. Director Cantin responded that they have not had a chance to look at it yet, and this should be tabled until next month.

After Mr. Anderson's report Director Cantin requested that Mr. Velazquez finish his report on District Operations, Parks, Water and Sewer Systems.

- I. District Operations
  - Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reiterated what he previously reported on and advised everything is working fine with the exception of a little problem with the filtration plant. Mr. Velazquez reported he figured out the valve was malfunctioning and ordered and replaced the valve.

Mr. Velazquez reported that the District is treating 145,000 gallons a day of wastewater.

Mr. Velazquez advised that they are still working along Horizonview cleaning up the leaves and pine needles. Mr. Velazquez reported that they have started preparing the ground for the football field and have sown grass seeds.

Mr. Velazquez advised they completed around 78 work orders for this month. Mr. Velazquez advised of 2 houses that had pipes break. The first being an empty house that the owners did not leave the heat on before they left, and the pipes broke and damaged the house. The other being a busted sprinkler system.

- Well 206

Mr. Velazquez reported that Well 206 has been approved by the State and is up and running.

Director Cantin advised at this time we will proceed with the agenda and open the floor for Public Comments.

- D. Public Comments – Maximum of 5 minutes per person who has signed in.

- Jack Wilner advised that he has been communicating with Patrick Nelson from Channel 5 News. Mr. Nelson went to the County Roads Office and obtained a copy of their Fiscal 2020 Road Repair Schedule. Mr. Wilner reported for the 36<sup>th</sup> consecutive year, Colorado Centre is not on that list. Mr. Nelson stated he is now going to be a thorn in the El Paso County Road Department's side. Mr. Nelson did not receive any information back from the Attorney General concerning the complaint he filed on behalf of Colorado Centre for misappropriation of tax money. Mr. Wilner wondered why Colorado Centre has not had their roads touched in 35 years? Mr. Wilner advised that Mr. Nelson will keep him updated, and Mr. Wilner will keep the District updated.

Mr. Wilner wanted to point out that there have not been any semi-trucks parking along Bradley Road except for the occasional one or two. Mr. Wilner advised that he has not heard back from Engineering regarding if they are going to place "No Parking" signs along Bradley Road. Mr. Wilner believed that the County may be putting up weight limit signs along the access points into Colorado Centre. Mr. Wilner also advised the County could possibly be filling pot holes in the community.

Director Lucia-Treese expressed Mr. Wilner's frustration. Director Lucia-Treese advised that she has served on the Highway Advisory Committee as well as the Citizen Budget Oversight Committee. The fact of the matter is that the money is not there. The money to fix Colorado Centre roads exceeds the County's budget. Director Lucia-Treese advised that Colorado Centre will never show up on any of the County's reports because the County goes to the areas that have the highest traffic volume and the most damage. Colorado Centre does not break the County's parameters numbers that they use to make their determination.

F. Approval of Payables (Board)

The Board reviewed the list of payables.

**A motion was made and seconded to approve the current list of payables. Upon a voice vote, the motion passed unanimously.**

I. District Operations

- Augmentation and Usage Reports (Dr. Al Testa)

Dr. Testa reported that the District produced 6,640,000 gallons and sold 6,456,430 gallons of water. The wastewater to water ratio is 76.4% for the preceding month. Dr. Testa also reported on the augmentation plan data, which reflects a complete water year for the District.

Dr. Testa presented the CWPDA Water Lease to the Board. He advised the Directors that the lease rate increased from \$135.00 per acre foot to \$140.00 per acre per foot.

**A motion was made and seconded to approve the renewal of the CWPDA lease agreement and allow Ms. Monroe to execute the agreement. Upon a voice vote, the motion passed unanimously.**

- Progress of Hydraulic Evaluation of Water Production (Dr. Al Testa)

Dr. Testa reported that the District will continue the process of cleaning the wells in November and December. After the wells are cleaned, the pump data will be provided to Roger Sams at GMS.

- Progress Cosmic Development (Cindy)

The District has not heard from them.

- Progress of Auto Auction Development-City and County Parcels (Cindy)

Ms. Monroe advised that the Auto Auction House asked Dr. Testa if they could plant trees on the easement. Dr. Testa advised they could not and explained that is not just an easement but also serves as an access.

E. Review of District Finances (Cindy)

- Bank Balances

Ms. Monroe gave the report on bank balances at this time. As of November 21, 2019, the District has \$3,273,152.86 in funds.

- Bank Transfers and Other Financial Activities

No wire transfers were presented.

- Approval of the Series A Interest Payment to Bondholders

**A motion was made and seconded to approve the Interest Payment of \$132,475.16 to the Series A Bondholders. Upon a voice vote, the motion passed unanimously.**

- October 2019 Budget Review

Ms. Monroe presented the budget review for calendar year 2019, month of October.

G. Presentation of the Proposed 2020 Budget (Cindy)

Director Cantin asked for clarification regarding the monthly Responder Fee. In the spread sheet it was noted \$20.00 but, in the Resolution, it is noted as \$21.75. Ms. Monroe gave clarification that it is \$21.75.

Ms. Monroe presented an overview of the Proposed Budget for 2020. Ms. Monroe provided information regarding projected revenues, expenses and capital outlay for the District's Governmental and Enterprise Funds.

Ms. Monroe presented fees that are proposed for modification in the 2020 Budget.

H. Public Hearing for the Proposed 2020 Budget

Director Cantin opened the Public Hearing at 6:27 regarding the Proposed Budget for 2020 for the District.

**A motion was made and seconded to close the Budget Hearing of 2020 at 6:35pm. Upon a voice vote, the motion passed unanimously.**

K. Fire Department Report (Captain Nathan Mascarenas)

Captain Mascarenas reported they have had 13 alarms this month. 3 medical (1 cardiac arrest), 3 traffic, 3 fire, 3 carbon monoxide and 1 grass fire.

Captain Mascarenas reported that the IV equipment has been purchased and has been put on the engine. Captain Mascarenas reported that we are waiting on the waiver from our physician advisor for his approval to purchase the medications.

Captain Mascarenas advised that they now have access to the County CAD which is in the dispatch center for El Paso County. This increases safety for responders by providing real time updates and descriptions. This is provided at no cost to the District. Captain Mascarenas advised that Chief Winter is looking into software that will give us similar information but will also allow computer mapping where hydrant locations can be plotted. To allow for increased efficiency and response. Chief Winter is also looking into a tablet to keep on the engine to allow responders to use the information from the software and the County CAD.

Captain Mascarenas expressed Chief Winter's gratitude and appreciation for everyone's help in updating and getting the approval from the County to amend the District's service plan. Captain Mascarenas thanked everyone on the behalf of all the First Responders.

Captain Mascarenas advised that Chief Winter communicated with Senator Hisey regarding response issues to the VA Cemetery. Senator Hisey will attempt to escalate this to Congressman Lambourne. When Chief Winter hears of anything, he will pass the information on.

L. Fountain Mutual Irrigation Company (Dr. Al Testa)

Dr. Testa reported Fountain Mutual's work on the outlet structure is complete. They will begin to start filling the reservoir slowly.

Dr. Testa reported Fountain Mutual has accepted the District's help regarding lending of funds.

**There was a motion made and seconded to approve a short-term loan agreement with FMIC not to exceed \$250,000.00 Upon a voice vote, the motion pass unanimously.**

M. Lower Fountain Metropolitan Sewage Disposal District (Floyd Edwards)

Director Edwards reported Lower Fountain may have a new permit by 2023 or 2024.

Director Edwards reported PFC Action Committee will start in May.

N. Approval of Posting for 2020 Meeting Times, Dates and Locations

Director Cantin advised that there has been a request to move the board meetings to the third Thursday of the month. Director Cantin advised that it does not necessarily have to be on a Thursday. Director Eccles advised that he would not be able to meet on Mondays or Fridays. Director Lucia-Treese advised that she would not be able to meet on Tuesdays or Thursdays. Director Cantin asked what week would work best for Ms. Monroe. Ms. Monroe advised she thought the third week would be best due to office operations but also said there were pros and cons for both weeks.

It was determined to keep the meetings on the fourth Thursday of the month except for the November meeting will be moved to November 19<sup>th</sup> and the December meeting will be moved to Friday, December 11<sup>th</sup>.

**A motion was made and seconded to approve the Notice of Regular Meetings for 2020. Upon a voice vote, the motion passed unanimously.**

O. Executive Session. Used for legal, contract and personnel matter only.

**A motion was made and seconded to approve that The Board will go into Executive Session at 6:54pm. Upon a voice vote, the motion passed unanimously.**

During Executive Session, the Board discussed:

- Future Insurance Benefit Option for District Personnel.

Upon a motion, the Board came out of Executive Session at 7:11 pm.


### III. Adjournment

**A motion was made and seconded to adjourn the regular meeting at approximately 7:12 p.m. Upon a voice vote, the motion passed unanimously.**

Respectfully Submitted,



Michael Cantin, President



Jackie McClintock, Secretary