

**REGULAR MEETING OF THE  
COLORADO CENTRE METROPOLITAN DISTRICT  
BOARD OF DIRECTORS**

Thursday, April 25, 2019 at 5:30 p.m.  
4770 Horizonview Drive, Colorado Springs, CO 80925

**AGENDA**

**I. Preliminary**

- A. Call to Order
- B. Roll Call - Determination of a Quorum.
- C. Acknowledgment, Notice and Consent to Regular Meeting

**II. General Business Items**

- A. Approval of the Minutes of the Regular Meeting of March 28, 2019.
- B. Board's Time
- C. Changes to the Agenda
- D. Public Comments – Maximum of 5 minutes per person who has signed in.
- E. Review of District finances (Cindy)
  - Bank Balances
  - March 2019 Budget Review
  - Bank Transfers and Other Financial Activities
  - Adoption of Modifications to Personnel Policies and Procedures Manual
  - Approval of Payments for CWRPDA Loan Numbers W11F287 and W18F403
  - Approval of Interest Payment to Series A Bondholders
  - Status of 2018 Audit
  - Mr. Ruybal's Escrow and Individual Plan
  - Refund of Randy Case's Escrow Funds
- F. Approval of Payables (Board)
- G. District Operations
  - Parks, Water and Sewer Systems (Pedro)
  - Augmentation and Usage Reports (Al)
  - Incorporation of Well 206 Into Potable Water System
  - Grand Opening Ceremony for Dog Park (Cindy)
  - Status of Street Lights Conversion (Cindy)
- H. Legal Report (Paul)
- I. Fire Department Report (Josh Winter)
- J. Fountain Mutual Irrigation Company (Al)
- K. Lower Fountain Metropolitan Sewage Disposal District (Floyd)
  - Minutes and latest LF Board Package
- L. Executive Session, if needed. Used for legal, contract and personnel matters only.

**III. Adjournment**

**MINUTES OF THE BOARD OF DIRECTORS  
COLORADO CENTRE METROPOLITAN DISTRICT  
REGULAR MEETING**

Thursday, March 28, 2019 at 5:30 p.m.  
4770 Horizonview Drive  
Colorado Springs, CO 80925

Board Members Present:

Michael Cantin	President
Shawn Eccles	Vice-President
Joan Lucia-Treese	Treasurer
Jackie McClintock	Secretary
Floyd Edwards	Assistant Secretary/Treasurer

Also Present: Cindy Monroe, Paul Anderson, Mike Moore, Dr. Al Testa and Pedro Velazquez.

**I. Preliminary**

- A. Call to Order  
Director Cantin called the meeting to order at approximately 5:31 pm.
- B. Roll Call - Determination of a Quorum  
A Quorum was present.
- C. Acknowledgment, Notice and Consent to Regular Meeting  
Entered with the minutes.

**II. General Business Items**

- A. Approval of the Minutes of the Regular Meeting of February 28, and Special Meeting of March 21, 2019.

**A motion was made and seconded to approve the Minutes of the Regular Meeting of February 28 ,2019 and the Special Meeting of March 21, 2019. Upon a voice vote, the motion passed unanimously.**

- B. Board's Time
- C. Changes to the Agenda
- D. Public Comments – Maximum of 5 minutes per person who has signed in.
- E. Hearing Regarding Mr. Gee's Challenge of 2019 Sewer Base

Mr. Gee was not present for the sewer base challenge hearing.

**A motion was made and seconded to approve the District Manager's decision to not offer a sewer base adjustment per the rules and regulations. Upon a voice vote, the motion passed unanimously. Director McClintock**

**abstained from the vote.**

F. Review of District Finances

- Bank Balances

Ms. Monroe gave the report on bank balances at this time. As of March 20, 2019, the District had \$2,824,574.24 in funds.

- February 2019 Budget Review

Ms. Monroe reported on the Budget Review for February 2019.

- Adoption of Modifications to Personnel Policies and Procedures Manual

Modifications to Personnel Policies and Procedures to be discussed in Executive Session.

- Request of Rescission for \$81,078.26 of Unrequisitioned Loan Proceeds

**A motion was made and seconded to approve a letter of Rescission for the unrequisitioned loan proceeds of \$81,078.26. Upon a voice vote, the motion passed unanimously.**

- Approval of Resolution 2019-03-28.1 Regarding Residential Customer Deposits

**A motion was made and seconded to approve Resolutions 2019-03-28.1 returning customers residential deposits after 18 month of services and a 12 month consecutive history of no late payments. Upon a voice vote, the motion passed unanimously.**

- Approval of Resolution 2019-03.28-2 Regarding Dog Park Rules

**A motion was made and seconded to approve Resolution 2019-03-28.1, the adoption of the dog park rules. Upon a voice vote, the motion passed unanimously.**

- Approval of Resolution 2019-03-28.3 Recognize Donation of Brush Pants by Fountain Fire Department

**A motion was made and seconded to approve Resolution 201-03-28.3 to**

**recognize Fountain Fire Department for the donation of Brush Fire Pants. Upon a voice vote, the motion passed unanimously.**

G. Approval of Payables

**A motion was made and seconded to approve the current list of payables. Upon a voice vote, the motion passed unanimously.**

H. District Operations

- Parks, Water and Sewer Systems

Mr. Velazquez reported that all systems are running efficiently and the wells are pumping five days per week, averaging 180,000 gallons per day.

Mr. Velazquez reported all sewer systems are running fine, and the flow is averaging about 150,000 gallons per day.

Mr. Velazquez reported there was a water main break on Aerospace Blvd. A resident was walking his dogs in that area and reported the break. Mr. Velazquez reported it was a 12" main and there was excessive water loss due to the break.

Mr. Velazquez reported they are testing sprinkler systems in all the parks and along Horizonview and cleaning up all the down trees from the storm. Mr. Velazquez reported they will start installing the new park equipment in the next month, and they have seen an increase of residents using the skate board park.

Ms. Monroe reported the State recognizes wastewater workers for their valuable work. Director Cantin thanked the field personal for their hard work.

- Augmentation and Usage Reports

Dr. Testa reported the District sold 4.7 million gallons of water with a minimal loss.

- Incorporation of Well 206 Into the Potable Water System

Dr. Testa reported the State needs to approve the test results from Well 206 so the District can move forward using the well.

- Construction of Safety Window and New Entry Doors

Ms. Monroe reported that Regional Building Department came out and everything passed inspection. At this time the project is complete.

- Status of Dog Park Construction

- Grand Opening Ceremony for Dog Park

Ms. Monroe reported the fence and gates are installed and everything is complete. Ms. Long painted a fire hydrant to look like a dog for the center of the dog park.

Ms. Long has been working on details for the grand opening and will have a raffle and toys for the dogs.

- Discussion of Conversion of Street Lights

Ms. Monroe reported that she spoke with Mountain View Electric and they will start installing the LED lights in the next couple weeks with a completion time frame of three months. Mountain View Electric is not able to convert the intersection street lights to LED at this time. Ms. Monroe reported that Raymond Hibbert called because the street lights are now swaying after the recent storm. Ms. Monroe asked Mountain View Electric to come out and inspect at all the light poles.

I. Legal Report

Mr. Anderson reported the non-resident voting bill has been postponed. The public meeting notice bill, allowing meeting notices to be posted on the internet, passed the house this past week.

J. Fire Department Report

Mr. Moore reported there have been 17 calls for services this past month. Mr. Moore reported having the brush truck during the last storm was a good resource because of the four-wheel drive.

Director Cantin would like to recognize Tom Byes and Nathan Mascarenas for their dedication to the department and residents during the blizzard.

K. Fountain Mutual Irrigation Company

Dr. Testa reported they are working on the outlet structure and will be building a shed.

L. Lower Fountain Metropolitan Sewage Disposal District

- Minutes and latest LF Board Package

Director McClintock reported LFMSDD will be purchasing a table tester unit and will be breaking ground on the new building soon.

- M. Executive Session, if needed. Used for legal, contract and personnel matters only.

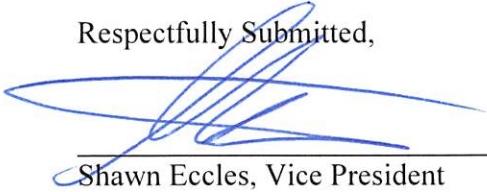
**A motion was made and seconded to enter Executive Session at 6:37. Upon a voice vote, the motion passed unanimously.**

During the Executive Session the Board discussed changes to the Personal Policy Manual.

### III. Adjournment

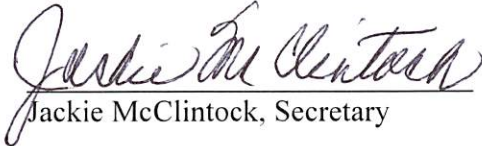
**A motion was made and seconded to adjourn the regular meeting at approximately 6:51 p.m. Upon a voice vote, the motion passed unanimously.**

Respectfully Submitted,



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Shawn Eccles, Vice President



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Jackie McClintock, Secretary