

**MINUTES OF THE BOARD OF DIRECTORS
COLORADO CENTRE METROPOLITAN DISTRICT
REGULAR MEETING**

Wednesday, February 28, 2019 at 5:30 p.m.
4770 Horizonview Drive
Colorado Springs, CO 80925

Board Members Present:

Michael Cantin	President
Shawn Eccles	Vice-President
Joan Lucia-Treese	Treasurer
Jackie McClintock	Secretary
Floyd Edwards	Assistant Secretary/Treasurer

Also Present: Cindy Monroe, Josh Winter, Paul Anderson, Dr. Al Testa, Amiee Long and Pedro Velazquez.

I. Preliminary

- A. Call to Order
Director Cantin called the meeting to order at approximately 5:31 pm.
- B. Roll Call - Determination of a Quorum
A Quorum was present.
- C. Acknowledgment, Notice and Consent to Regular Meeting
Entered with the minutes.

II. General Business Items

- A. Approval of the Minutes of the Regular Meeting of January 30, 2019.

A motion was made and seconded to approve the Minutes of the Regular Meeting of January 30, 2019. Upon a voice vote, the motion passed unanimously.

- B. Board's Time

Director McClintock would like the Board to consider moving the monthly board meeting to the 3rd Thursday of each month. Director McClintock feels moving the meeting would allow District concerns to be addressed in a timely matter.

The Board will vote on moving the meetings at the next board meeting.

- C. Changes to the Agenda

No Changes.

D. Public Comments – Maximum of 5 minutes per person who has signed in.

Norman Wodell reported there will be a new medical clinic built in Fountain off of Sneffles and Cross Creek. Once it is open, residents will be able to use the clinic.

Dixie Wodell reported she is on the Aging Council for Senior Citizens and if anyone knows of senior who needs help, she would be able to assist.

Jason Withycomb asked the Board how he could get his sidewalk repaired as it has been damaged for many years. Director Lucia-Treese reported all sidewalk and road repairs go through El Paso County and you can make a request on El Paso County website.

Jason Withycomb asked the Board why they decided to build a dog park over other District improvements? Director Cantin reported the Dog Park is being built because residents completed a survey on what improvement they would like to see in the District and having a dog park was the popular response.

Jason Withycomb asked how the district communicates with residents about events, surveys and concerns. Ms. Long reported the district uses the monthly newsletter, e-blast, Facebook and Nextdoor site.

E. Jillian Freeland to Present her Citizen Energy Independence Initiative

Ms. Freeland gave a presentation on how improved lighting can help lower crime rates within the District and how changing current street lights to solar power can save residents money each month.

The District thanked her for the presentation and encouraged her to contact Mountain View Electric as the District could not invest over \$4000 per street light at this time.

F. Request by Mr. Reyna to be heard by the Board regarding his 2019 sewer base challenge.

Mr. Reyna was not present for the sewer base challenge hearing.

A motion was made and seconded to approve the District Manager's decision to not offer a sewer base adjustment per the rules and regulations. Upon a voice vote, the motion passed unanimously. Director McClintock abstained from the vote.

G. Review of the District Finances (Cindy)

- Bank Balances

Ms. Monroe gave the report on bank balances at this time. As of January 24, 2019, the District had \$2,546,786.72 in funds.

- January 2019 Budget Reviews

Ms. Monroe reported on the Budget Review for January 2019.

- Bank Transfers and Other Financial Activities

Ms. Monroe asked the Board if we could hold a customer's residential deposit until they move out of the District. The District currently refunds deposits after 12 months of good payment history and in some cases, it makes it hard to collect the final billing on an account.

A motion was made and seconded to approve holding a customer's residential deposit for 18 months. The deposit can be refunded after 18 months if the account has good payment history. Upon a voice vote, the motion passed unanimously.

H. Approval of Payables (Board)

A motion was made and seconded to approve the current list of payables. Upon a voice vote, the motion passed unanimously.

I. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reported that all systems are running efficiently and the wells are pumping five days per week, averaging 180,000 gallons per day.

Mr. Velazquez reported all sewer systems are running fine, and the flow is averaging about 150,000 gallons per day.

Mr. Velazquez reported they are completing daily clean-up on the parks.

Mr. Velazquez reported the new heater in the pump station stopped working and it was fixed under warranty.

- Augmentation and Usage Reports (Al)

Dr. Testa reported the District sold 4.9 million gallons of water with a minimal loss.

- Construction Well 206 and Collection Line

Dr. Testa reported the collection line for Well 206 is complete, and all water samples have been sent to the State.

A motion was made and seconded to accept the completed work on Well 206 by T-Bone construction. Upon a voice vote, the motion passed unanimously.

- Construction of Safety Window and New Entry Doors

Ms. Monroe reported T-Bone Construction has a punch list to complete and then they will order the building inspection.

Ms. Monroe reported a new push bar was installed on the inside door of the entry. This allows the door to remain locked and allow employees out in case of a fire.

Ms. Monroe reported the District needs to purchase cameras for the entry way and there are a couple of options. The first options is to use a NVR with 2 cameras or move the NAS system from the water treatment plant.

Director Cantin would prefer the NAS system not be moved from the water treatment plant. Director Eccles feels the District needs to buy cameras with good resolution in the dark.

A motion was made and seconded to spend \$2,000 on a security system for the administration building. Upon a voice vote, the motion passed unanimously.

Ms. Monroe reported the exterior windows and new doors need to be tinted. Ms. Monroe has received several bids on window tint.

A motion was made and seconded to spend \$2,000 on window tint for the Administration building. Upon a voice vote, the motion passed unanimously.

Ms. Monroe reported the landscaping on the northside of Fire Station needs improvement due to run off. The District currently has the blocks that could be used and Ms. Monroe received a bid from Don's Landscaping. Ms. Monroe would like to use Don's Landscaping to complete the project. The project would cost \$1,700 to complete and \$700 is in fill dirt that would need to hauled in.

A motion was made and seconded to approve the \$1700 bid to complete landscaping on the north side of the Fire Station by Don's Landscaping. Upon a voice vote, the motion passed unanimously.

- Status of Dog Park and Approval of Resolution 2019-02-8.1 for Martin Marietta's Donation.

Dr. Testa reported the fence at the dog park should be completed by T-Bone Construction in the next week.

A motion was made and seconded to adopted the dog park rules as presented by Director Eccles. Upon a voice vote, the motion passed unanimously.

The District will hold a ribbon cutting for Centre Barkway on April 13, 2019 from 10 am to 12 pm.

A motion was made and seconded spend up to \$500 on the Ribbon Cutting for Centre Barkway.

A motion was made and seconded approve Resolution 2019-02-28.1 for Martin Marietta's donation of 180 ton of road base and 80 tons of pea gravel for Centre Barkway. Upon a voice vote, the motion passed unanimously.

J. Legal Report (Paul)

Mr. Anderson reported the Ratification and Consent to the Amended and Restated Banning Lewis Ranch Annexation agreement and the Supplemental Agreement have both been recorded with El Paso County.

K. Fire Department Report (Josh Winter)

Chief Winter reported there have been 31 calls year to date, and 60% of the calls are medical concerns. Chief Winter reported the gas line work has been completed which decreased the number of calls.

Chief Winter reported Ms. Long will helping plan Fire Safety Day, and it is scheduled for October 19, 2019.

Chief Winter reported Tyler Draper has resigned his position, and he will be hiring someone else in his place.

L. Fountain Mutual Irrigation Company (Memo)

Dr. Testa reported the State has been inspecting the repairs and there should partial fill by late fall.

M. Lower Fountain Metro Sewage Disposal District (Director Edwards)

A motion was made and seconded approve Resolution 2019-02-28 which states

the Board of Directors of the District formally accepts the Phosphorus Control Facilities constructed at the Harold D. Thompson Regional Water Reclamation Facility as installed and complete as of October 19, 2018. Upon a voice vote, the motion passed unanimously.

N. Executive Session, if needed. Used for legal, contract and personnel matters only.


Upon Motion the Board went into Executive Session at 7:27 p.m. and closed at 7:49 p.m.

During the executive session the Board discussed policies in the District's Personnel Manual.

III. Adjournment

A motion was made and seconded to adjourn the regular meeting at approximately 7:49 p.m. Upon a voice vote, the motion passed unanimously.

Respectfully Submitted,



Michael Cantin, President



Jackie McClintock, Secretary