

**REGULAR MEETING OF THE
COLORADO CENTRE METROPOLITAN DISTRICT
BOARD OF DIRECTORS**

Thursday, November 15, 2018 at 5:30 p.m.
4770 Horizonview Drive, Colorado Springs, CO 80925

AGENDA

Board Members Present:

Michael Cantin	President
Shawn Eccles	Vice-President
Joan Lucia-Treese	Treasurer
Floyd Edwards	Assistant Secretary/Treasurer
Jackie McClintock	Secretary

Also Present: Dr. Al Testa, Cindy Monroe, Sonny Burnett, Paul Anderson, Amiee Long and Pedro Velazquez

I. Preliminary

- A. Call to Order
Director Cantin called the meeting to order at approximately 5:35 pm.
- B. Roll Call - Determination of a Quorum.
A Quorum was present.
- C. Acknowledgment Notice and Consent to Regular Meeting

II. General Business Items

- A. Approval of the Minutes of the Regular Meeting of October 25, 2018.

A motion was made and seconded to approve the Minutes of the Regular Meeting of October 25, 2018. Upon a voice vote, the motion passed unanimously.

- B. Board's Time

Director Lucia-Treese reported the Water Master Plan is completed and will be voted on during the December meeting of the of El Paso County Planning Committee. The open house was a success with sixty plus people attending.

- C. Changes to the Agenda
- D. Public Comments – Maximum of 5 minutes per person who has signed in.
- E. Review of District Finances (Cindy)
 - Bank Balances

Ms. Monroe reported that expendable funds are \$2,842,321.70.

- October 2018 Budget Review

Ms. Monroe presented the October 2018 Budget Review.

Ms. Monroe reported that during the month of October the District assessed late penalty fees to 141 customer accounts.

- Approve Payment to Bondholders

A motion was made and seconded to pay the Series A Bondholders an interest payment of 132,475.16. Upon a voice vote, the motion passed unanimously.

- Discuss and Approve Personnel Insurance Benefit

Ms. Monroe presented the Board with an insurance survey obtained from 10 metropolitan districts and the pros of increasing the District's contribution to employee's health insurance premiums. Ms. Monroe would like the Board to make changes to the current health insurance benefit to ensure the District retains employees.

A motion was made and seconded to approve changing the District contributions to the group health insurance premiums. The District will pay 85% of all employee and family health insurance premiums. The change will take effect on 1/1/2019. Upon a voice vote, the motion passed four to one.

Ms. Monroe reported the new PBX phone system will be installed on 11/26/18. The installation should take about 2 days.

- Bank Transfers and Other Financial Activities

F. Approval of Payables (Board)

A motion was made and seconded to approve the payables. Upon a voice vote, the motion passed unanimously.

G. Second Public Hearing for Proposed 2019 Budget

A motion was made and seconded to approve the opening of the public hearing for the 2019 proposed budget at 5:58 pm. Upon a voice vote, the motion passed unanimously.

A motion was made and seconded to approve the closing of the public hearing for the 2019 proposed budget at 5:59 pm. Upon a voice vote, the motion passed unanimously.

H. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reported all systems are running efficiently. The wells are pumping five days per week, averaging 200,000 gallons per day. They will begin maintenance on the manholes and valves this month. There are over 426 water valves that will need to be exercised. Mr. Velazquez reported all sewer systems are running fine, and the flow is averaging about 150,000 gallons per day.

- Augmentation and Usage Reports (Al)

Dr. Testa reported that we produced 7.3 million gallons of water in October and sold 6.3 million gallons while 4.6 million gallons were discharged as wastewater.

- Black Diamond Cable Actions and Possible Reward for Customer (Cindy)

Ms. Monroe reported Black Diamond Cable violated 3.2.1.1, 3.2.1.2, 3.2.1.3 and 3.2.4.7 of the Rules and Regulations by pilfering water from one the District's hydrants and using it at the VA Cemetery. Ms. Monroe contact the VA Cemetery and they confirmed Century Link hired Black Diamond Cable to complete work on the property. Ms. Monroe contacted the owner of the company and he will pay the fine by 11/16/18. If the fine is not paid in full by 11/16/18 the District will move forward with prosecution for water theft.

A motion was made and seconded to approve contacting El Paso County Sheriff's Office for prosecution of Black Diamond Cable if full payment was not received in the office by 11/16/18. Upon a voice vote, the motion passed unanimously.

- Design of Collection Line for and Drilling of Well 206 -Status (Al)

Dr. Testa reported it will take no more than 3 days to have the line built once the well is drilled. The contracts will be ready for approval in December and the construction will be completed by the end of 2018. Dr. Testa reported the next step will be to test the well for production.

- Construction of Safety Window at Fire Station -Status (Cindy)

The safety window has been ordered and will arrive the last week in November. Once the window arrives T-Bone Construction will start installation. T-Bone Construction estimates that it will take 3-4 days to complete the project. During the construction time frame the office will remain open and the construction area will be shielded off to eliminate dust. Customers will be directed to enter the office through the back door. There will be signs in the parking lot to direct the customers to the new entrance.

Director Lucia-Treese would like the inside of the Fire Station to be painted and cleaned up during the construction of the window. This will include new carpet in the office and firemen quarters.

- Installation of Canopy and Light Pole at Center Court Park – Status (Pedro)

Mr. Velazquez reported concrete was poured for the street light pole and shade structure this week. The light pole and shade structure will be installed after the concrete has cured.

- Dog Park Location and Dog Park Rules (Cindy)

A motion was made and seconded to approve building the dog park behind the water treatment plant. Upon a voice vote, the motion passed unanimously.

Mr. Anderson will review the rules for the dog park and get a draft to Cindy for approval before the next Board meeting.

Ms. Monroe presented the Board with new park equipment options for Horizonview Park. Director Cantin would like Ms. Long to find equipment for the park so it can be ordered and installed.

A motion was made and seconded to approve ordering and installation of new park equipment at Horizonview Park. The purchases are to not exceed \$15,000.00. Upon a voice vote, the motion passed four to one.

I. Legal Report (Paul)

- Execution of Renewal Fire IGA

Mr. Anderson reports the Fire IGA, as presented, will be signed during City Council work session on 11/27/18

A motion was made and seconded to approve the renewal of the Fire IGA. Upon a voice vote, the motion passed unanimously.

Mr. Anderson reported there is no news on the Amended and Restated Annexation Agreement. It is still with Bethany Burgess at the City Attorney's office.

J. Fire Department Report (Sonny Burnett)

Captain Burnett reported there have been 14 alarms to date.

K. Fountain Mutual Irrigation Company (Al)

Dr. Testa reported they are waiting for final review from the State so the gates can be installed.

L. Lower Fountain Metropolitan Sewage Disposal District (Floyd)

- Minutes and latest LF Board Package
- Phosphorous Project Status

Director Edwards reported as of November 19th the plant was operational and new training will be taking place for the employees. Change order two was accepted with a revision completion date of 12/13/18.

M. Approval of Notice of the 2019 BOD's Regular Meeting Schedule (Cindy)

A motion was made and seconded to approve the Notice of Regular Meetings schedule for 2019. Upon a voice vote, the motion passed unanimously.

- N. Executive Session, if needed. Used for legal, contract and personnel matter only.

A motion was made and seconded to go into Executive Session at 6:51 pm. Upon a voice vote, the motion passed unanimously.


The Board discussed personnel matters and reached a solution to the matters.

A motion was made and seconded to adjourn Executive Session at 7:02 pm. Upon a voice vote, the motion passed unanimously.

III. Adjournment

A motion was made and seconded to adjourn the regular meeting at approximately 7:03 p.m. Upon a voice vote, the motion passed unanimously.

Respectfully Submitted,



Michael Cantin, President


Jackie McClintock, Secretary