

**MINUTES OF THE BOARD OF DIRECTORS  
COLORADO CENTRE METROPOLITAN DISTRICT  
REGULAR MEETING**

Thursday, September 27, 2018 at 5:30 PM  
4770 Horizonview Drive  
Colorado Springs, CO 80925

Board Members Present:

Michael Cantin	President
Shawn Eccles	Vice-President
Joan Lucia-Treese	Treasurer
Floyd Edwards	Assistant Secretary/Treasurer
Jackie McClintock	Secretary

Also Present: Dr. Al Testa, Cindy Monroe, Josh Winter, Paul Anderson, Amiee Long and Pedro Velazquez

**I. Preliminary**

- A. Call to Order  
Director Cantin called the meeting to order at approximately 5:32 pm.
- B. Roll Call - Determination of a Quorum  
A Quorum was present.
- C. Acknowledgment, Notice and Consent to Regular Meeting  
Entered with the minutes.

**II. General Business Items**

- A. Approval of the Minutes of the Regular Meeting of August 23 and Special Meeting of September 15, 2018.

**A motion was made and seconded to approve the Minutes of the Regular Meeting of August 23, 2018 and Special Meeting of September 15, 2018. Upon a voice vote, the motion passed unanimously.**

- B. Board's Time

County Commissioner Longinos Gonzalez discussed upcoming ballot issues and what outcomes the ballot issues will have on the County if they are passed. Commissioner Gonzalez encouraged residents to volunteer for committees and attend County meetings so the County Commissioner Board can hear their thoughts and concerns.

Director Lucia-Treese reported that El Paso County will be holding an open house on October 25, 2018 at 6:30 PM to present the El Paso County Water Master Plan.

C. Changes to the Agenda

No Changes.

D. Public Comments – Topics Not Reflected on the Agenda.

E. Public Comments – Dog Park

Residents asked for the location of the park. Director Cantin feels the best location is behind the water treatment plant near the large cottonwood trees.

Valerie Winter and Cindy Gohier will work with Ms. Monroe to complete signs for the dog park so residents will know what vaccines dogs need to have and general rules for pet owners to follow while enjoying the park. Ms. Winter and Ms. Gohier will be a point of contact for the District residents and dog park communications.

The Board wants it to be clear to residents that the community will be responsible for keeping the park clean and free of feces.

The Board decided the dog park will have a four foot chain link fence with double gates, benches, signs and a poop scoop station.

The Board will make a decision on the location of the dog park at the next Board meeting after they have looked at both location options and determined a budget for the construction of the dog park.

F. Review of District Finances (Cindy)

- Bank Balances

Ms. Monroe reported that expendable funds are \$2,428,989.77

- August 2018 Budget Review

Ms. Monroe presented the August 2018 Budget Review.

- Bank Transfers and Other Financial Activates

**A motion was made and seconded to approve a requisition for \$520,032.00 against the State loan. Upon a voice vote, the motion passed unanimously.**

G. Approval of Payables (Board)

**A motion was made and seconded to approve the payables. Upon a voice vote, the motion passed unanimously.**

H. Delivery to the Board of the Proposed 2019 Budget of the District and its Enterprises – Request Permission for Posting of Public Hearing.

Dr. Testa delivered the Proposed 2019 Budget for the Board to review and further discussion at the October 25, 2018 meeting.

**A motion was made and seconded to approve the publication of the Notice of Public Hearings regarding the CCMD 2019 Budget. Upon a voice vote, the motion passed unanimously.**

I. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reported that Dereck Guba has accepted a job offer and will no longer be employed with the District. Mr. Guba wanted to thank the Board and wish them well. Mr. Velazquez reported a job opening has been posted and he will be interviewing shortly.

Mr. Velazquez reported all systems are running efficiently. The wells are pumping five days per week, averaging 300,000 gallons per day. The vacuum truck and lawn mower were repaired. Mr. Velazquez reported the sprinklers will be turned off at the parks by the end of the month and all mowing operations will stop as the weather changes. They will begin leaf and pine needle clean up in the parks. Mr. Velazquez reported all sewer systems are running fine, and the flow is averaging about 145,000 gallons per day.

- Augmentation Usage Report (AI)

Dr. Testa reported that we sold 8.4 million gallons of water and had minimal loss.

- New Phone System –Progress (Cindy)

Ms. Monroe reported she received a copy of the contract from West Tech. After Mr. Anderson reviewed the contract he felt the hold harmless clause in the contract is not something the District should enter into. Ms. Monroe spoke with West Tech and they are not able to remove the hold harmless clause from the contract.

Ms. Monroe will look for additional installation companies that do not require a hold harmless clause as part of the contract to complete the installation of the phone system.

- Design of Collection Line for and Drilling of Well 206 – Status (AI)

Dr. Testa reported the District has received the approved permit from the State. In four to five weeks Hamacher will complete the drilling of Well 206.

Next week the draft drawing should be complete. Once the drawings are sent to T-Bone Construction they will be able to price the line and complete the contract for Well 206. The District will purchase all materials needed for the line and will pay T-Bone for the labor involved in the installation of the line. Dr. Testa reported the pump will be an additional cost to the District and a larger pump will be purchased for Well 206.

- Construction of Safety Window at Fire Station – Status (Cindy)

The safety window has been ordered and will arrive within 6 weeks. Once the window arrives T-Bone Construction will start construction. T-Bone Construction estimates that it will take 3-4 days to complete the project. During the construction time frame the office will remain open and the construction area will be shielded off to eliminate dust. Customers will be directed to enter the office through the back door. There will be signs in the parking lot to direct the customers to the entrance.

**A motion was made and seconded to approve the contract for T-Bone Construction to complete the construction of the safety window at the Fire Station as presented. Upon a voice vote, the motion passed unanimously.**

- Installation of Canopy and Light Pole at Center Court Park – Status (Pedro)

Dr. Testa reported T-Bone Construction should start pouring the foundation for the poles starting next week to allow the concrete to cure before the installation of the canopy and light pole.

Director Eccles asked to have additional concrete pour to extend the skate board park while T-Bone Construction is pouring the foundation for the poles.

Dr. Testa reported it would take a lot of concrete to extend the skate board park and it would be costly.

The Board will delay extension of the skate board park until additional equipment can be added.

**A motion was made and seconded to approve the contract for T-Bone Construction to complete the construction of the Light Pole and Canopy. Upon a voice vote, the motion passed unanimously.**

J. Legal Report (Paul)

Mr. Anderson reported there is no news on the Amended and Restated Annexation Agreement. It is still with Bethany Burgess at the City Attorney's office.

Mr. Anderson reported the fire protection IGA renewal is moving really well. It should be a part of the City Council work session this coming week.

Mr. Anderson reported the Water Resource Committee has the draft bill titles published and they will not impact the District.

K. Fire Department Report (Josh)

Chief Winter reported there have been 17 alarms to date.

Chief Winter and Don Chittenden are finishing all of the details for Fire Safety Day on October 20, 2018.

Chief Winter presented the Board with an email of thanks from the parents and children who were enrolled in the Fire Starter Program after starting the fire in the District. The parents wanted the District to know the program was very helpful and the children learn a lot from it.

L. Fountain Mutual Irrigation Company (AI)

Dr. Testa reported things are moving forward, and the State granted an extension for the repairs to be completed. The reservoir should be refilled in 2019.

Dr. Testa reported they have not been able to dredge up as much dirt as planned and will be discussing ideas moving forward.

M. Lower Fountain Metropolitan Sewage Disposal District (Floyd)

- Minutes and latest LF Board Package
- Phosphorous Project Status

Director Edwards reported he will not be able to attend the October 11, 2018 meeting and Director McClintock will attend for him.

Director Edwards reported the completion date is set for October 31, 2018 and there have been no injuries at the plant. They are working six days a week, ten hour days.

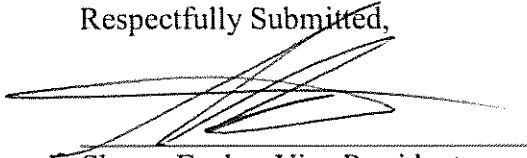
GMS has sent a letter to the project manager of IWS to ask for liquefied damages in the amount of \$15,000.00 because IWS contractors failed to sign change order number two in July 2018.

N. Executive Session, if needed. Used for legal, contact and personnel matter only.

### III. Adjournment

**A motion was made and seconded to adjourn the regular meeting at approximately 7:41 p.m. Upon a voice vote, the motion passed unanimously.**

Respectfully Submitted,



Shawn Eccles, Vice President

  
Jackie McClintock, Secretary