

**MINUTES OF THE BOARD OF DIRECTORS
COLORADO CENTRE METROPOLITAN DISTRICT
REGULAR MEETING**

Thursday, August 23, 2018 at 5:30 PM
4770 Horizonview Drive
Colorado Springs, CO 80925

Board Members Present:

Shawn Eccles	Vice-President
Joan Lucia-Treese	Treasurer
Floyd Edwards	Assistant Secretary/Treasurer
Jackie McClintock	Secretary

Also Present: Dr. Al Testa, Cindy Monroe, Paul Anderson, Josh Winters and Pedro Velazquez.

I. Preliminary

- A. Call to Order
Director Eccles called the meeting to order at approximately 5:30 pm.
- B. Roll Call - Determination of a Quorum
A Quorum was present.

A motion was made and seconded to approve Director Cantin's absence from the meeting. Upon voice vote, the motion passes unanimously.

- C. Acknowledgment, Notice and Consent to Regular Meeting
Entered with the minutes.

II. General Business Items

- A. Approval of the Minutes of the Regular Meeting of July 26, 2018.

A motion was made and seconded to approve the Minutes of the Regular Meeting of July 28, 2018. Upon a voice vote, the motion passed unanimously.

- B. Board's Time
- C. Changes to the Agenda

No Changes.

- D. Public Comments – Maximum of 5 minutes per person who has signed in.

E. Review of District Finances (Cindy)

- Bank Balances

Ms. Monroe reported that expendable funds are \$2,641,734.83

- July 2018 Budget Review

Ms. Monroe presented the July 2018 Budget Review.

Ms. Monroe reported that during the month July there were 178 late payment penalty charges and 14 total disconnections.

- Bank Transfers and Other Financial Activities

F. Approval of Payables (Board)

A motion was made and seconded to approve the payables. Upon a voice vote, the motion passed unanimously.

G. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reported that all systems are running efficiently. The wells are pumping five days per week, averaging 300,000 gallons per day. Mr. Velazquez reported that the sewer system is running fine, and the flow is averaging about 145,000 gallons per day. Mr. Velazquez reported the T-Bone representatives will be coming to look at the electric systems for Well 206 on August 27, 2018.

Ms. Monroe reported the air conditioner and furnace at the old water treatment plant is 19 years old. The constant sun exposure has taken a toll on the air conditioner. Two companies solicited bids and Robbins Heating was \$100.00 more expensive than Colorado Sheet Metal. However, Colorado Sheet Metal would not pull a permit in their bid.

A motion was made and seconded to approve to pay Robbins Heating and Air Conditioning \$10,200.00 for installation of a new HVAC system at the District's old water treatment plant. Upon a voice vote, the motion passed unanimously.

- Augmentation and Usage Reports (AI)

Dr. Testa reported that we sold twelve million gallons of water in July which was a three-million-gallon reduction from June. Thirty-nine percent of the water discharged as wastewater.

Dr. Testa reported the District had to pay back Fountain Creek 40.68 acre-feet of depletions from two years ago. The District had an irrigation credits of 2.84 acre feet, FMIC shares credit of forty-nine acre-feet and no carry forward amounts from the previous month. So, the credits on Fountain Creek are more than the debits. Dr. Tests reported the District excess FMIC share yields of 15 acre-feet, Robinson rights of 67.64 acre-feet and Lower Fountain effluent of 13.77 acre-feet were sold to CWPDA.

- New Phone System (Cindy)

Ms. Monroe reported she has received quotes on a new phone system. Avaya has provided three different options. The basic configuration costs approximately \$6,000 and represents the digital equivalent of the Avaya analog system currently in use at the District's Administration office. Adding the option for recording/archival of the conversations would cost an additional \$4,000 to \$6,000. The configuration utilizing the office essentials license would cost approximately \$9,000 for the voice over internet protocol phone system. This configuration offers additional features which would reduce the District's monthly Century Link bill. The NEC system would cost approximately \$5100.00 and would accommodate the basic needs of the District's small office. Ms. Monroe discussed lease options for the equipment. Director Lucia-Treese recommended the District purchase a PBX system rather than lease. Ms. Monroe presentenced the cloud option and Director Eccles requested that Ms. Monroe get the phone companies to come out to demonstrate how each system works.

- Design of Collection Line for Drilling of Well 206 (Al)

Dr. Testa has met with T-Bone Construction and is completing the contracts for well 206. Once all contracts are reviewed and executed the District can start construction on Well 206. The water line for Well 206 will cost approximately \$21,000.00.

Dr. Testa reported the District has yet to receive the permit from the state to drill well 206. The engineer has done some minor preliminary work but the contract for services will need to be signed by the Board.

A motion was made and seconded to approve the JDS contract with the changes recommended by Mr. Anderson. Upon a voice vote, the motion passed unanimously.

- Construction of Safety Window at Fire Station (Cindy)

The estimate for the security payment window is \$3,200.00. It will take 6 weeks for the window to be built; once the window is received T-Bone can start construction. Dr. Testa would like the District to purchase the window directly to save on sales taxes.

A motion was made and seconded to approve the purchase of the security window with a cost of approximately \$3,200.00. Upon a voice vote, the motion passed unanimously.

- Installation of Canopy and Light Pole at Center Court Park (Pedro)

Mr. Velazquez reported that he met with T-Bone Construction about completing both projects and is waiting for the contracts to be signed so work can begin.

H. Legal Report (Paul)

Mr. Anderson reported a draft supplemental agreement of the BLR Amended and Restated Annexation Agreement has been emailed to Bethany Burgess with the City Attorney's office.

Mr. Anderson reported he spoke with Frederick Stein at the City Attorneys' office regarding the draft CSFD fire protection IGA. He has minor revisions which he thinks the District will not have problem with. If the revisions are accepted, the goal is to obtain City Council's approval by mid-October.

Mr. Anderson reported the Water Resource Committee has draft bill titles available on the webpage but no official bill have been posted or completed.

Dr. Testa reported the District has yet to receive the permit from the state to drill well 206. The engineer has done some minor preliminary work but the contract for services will need to be signed by the Board.

Mr. Anderson reported he has reviewed the JDS Hydro contract and submitted some revisions to Dr. Testa and Ms. Monroe.

I. Fire Department Report

Chief Winters reported there have been 14 alarms this month.

Chief Winters reported fire safety day is planned for October 20, 2018 from 10 am to 2 pm.

Chief Winter reported El Paso County Code Enforcement has obtained an entry and seizure order for the home on Gunbarrel Drive. The bid for the weed removal was \$1,300.00.

J. Fountain Mutual Irrigation Company (AI)

Dr. Testa reported the Board did not meet in August. The next meeting will be in September.

K. Lower Fountain Metropolitan Sewage Disposal District (Floyd)

L. Lower Fountain Metropolitan Sewage Disposal District (Floyd)

- Minutes and latest LF Board Package
- Phosphorous Project Status

Director Edwards reported Scott Stevens will be taking over Jim Heckman position when Mr. Heckman retires.

The metal building is under construction by IWS.

M. Executive Session, if needed. Used for legal, contact and personnel matter only.

A motion was made and seconded to approve to go into Executive Session at 6:35 pm. Upon a voice vote, the motion passed unanimously.

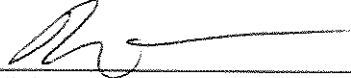
Mr. Anderson reports during the Executive Session the District discussed possible assignment of all fire services to CSFD in lieu of new/renewal IGA and continuation of current firefighter contractors.

A motion was made and seconded to adjourn Executive Session at 6:35 p.m. Upon a voice vote, the motion passed unanimously.

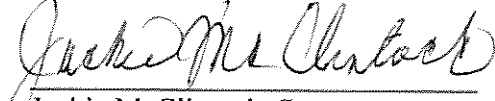
III. Adjournment

A motion was made and seconded to adjourn the regular meeting at approximately 6:52 p.m. Upon a voice vote, the motion passed unanimously.

Respectfully Submitted,



Michael Cantin, President



Jackie McClintock, Secretary