

**MINUTES OF THE BOARD OF DIRECTORS  
COLORADO CENTRE METROPOLITAN DISTRICT  
REGULAR MEETING**

Thursday, May 24, 2018 at 5:30 PM  
4770 Horizonview Drive  
Colorado Springs, CO 80925

Board Members Present:

Michael Cantin	President
Joan Lucia-Treese	Treasurer
Floyd Edwards	Secretary
Jackie McClintock	Assistant Secretary/Treasurer

Also Present: Dr. Al Testa, Cindy Monroe, Josh Winter, Paul Anderson, Amiee Long and Pedro Velazquez

**I. Preliminary**

- A. Call to Order  
Director Cantin called the meeting to order at approximately 5:30 pm.
- B. Roll Call - Determination of a Quorum  
A Quorum was present. Director Eccles absence was excused by the Board.
- C. Acknowledgment, Notice and Consent to Regular Meeting  
Entered with the minutes.

**II. General Business Items**

- A. Approval of the Minutes of the Regular Meeting of April 26, 2018.

**A motion was made and seconded to approve the Minutes of the Regular Meeting of April 26, 2018. Upon a voice vote, the motion passed unanimously.**

- B. Board's Time

No comments.

- C. Changes to the Agenda

No Changes.

D. Election Results, Oath of Office for Elected Directors and Election of Officers.

Ms. Long reported that sixty people came out to vote on May 8, 2018. Floyd Edwards and Joan Lucia-Treese were re-elected to the Board of Directors. Ms. Long thanked Fran and Lloyd Shawcroft for helping as election Judges.

**A motion was made and seconded to change seats on the Board. Director Jackie McClintock will become Secretary and Director Floyd Edwards will become Assistant Secretary/Treasurer. Upon a voice vote, the motion passed unanimously.**

E. Public Comments – Maximum of 5 minutes per person who has signed in.

F. Presentation of the 2017 Financial Audit of the District by Hoelting & Co

Ms. Seibert from Hoelting & Company presented a summary of the 2017 financials including a comparison to the 2016. She reported on the General Fund, Enterprise Funds, Cash Flow, Fund Balance, Fund presentation versus Government-Wide presentation, Long-Term Liabilities and Internal Controls. All present were supplied with a copy of the draft audit and the summary. Copies of the audit are available at the CCMD offices and the CCMD website. The audit will be submitted to the State by the July 31, 2018 deadline.

G. Engagement for Hoelting & Company for the 2018 Financial Audit of the District.

**A motion was made and seconded to hire Hoelting & Company to complete the 2018 audit for CCMD. Upon a voice vote, the motion passed unanimously.**

H. Discussion Regarding Mr. Cuchares' Request for Fence Replacement

Director Cantin did not feel we need to replace the fence as the livestock are not harming any of CCMD property and the flood was responsible for the fence falling down.

Dr. Testa verified the missing fence was due to the flood and it is not the District's responsibility to replace it as the livestock are using the rocks along the creek as steps.

Director McClintock expressed that we need to keep the livestock out of the area because they are starting to go into the parks, which is a safety concern for residents. Director McClintock reported the livestock are coming in from a 36" opening along the fence west of the creek.

Director Edwards and Director Cantin requested that a fence post be placed in the middle of the opening to stop the livestock from coming through.

I. Scheduling of Planning Session for September 15, 2018.

Ms. Monroe requested that the Board attend a planning session to discuss 2019 projects. All members of the Board will be able to attend the planning session on September 15, 2018 at 9 am. The session will be held at the District's office.

J. Report on Community Resource Meeting of May 19, 2018

Director Cantin stated he felt the event was well organized and wished more community members had attended.

K. Review of District finances (Cindy)

- Bank Balances

Ms. Monroe provided a report on the bank balances. The District's expendable funds were \$2,087,073.00. Ms. Monroe would like to transfer money from Farmers State Bank to Colortrust as they offer a higher interest rate of 2.08%.

- 2017 Final Budget Closing

Ms. Monroe presented the end of the fiscal year 2017 closing figures.

- April 2018 Budget Review

Ms. Monroe reported on the April 2018 budget comparison review.

- Bank Transfers and Other Financial Activities
- Approval of July 1 Payment to the Bondholders of the District

**A motion was made and seconded to pay the Series A Bondholders \$132,475.16 of interest. Upon a voice vote, the motion passed unanimously.**

- Approve WPCRF Form of Requisition No. 2018-002

**A motion was made and seconded to approve a Loan Requisition No. 2018-002 in the amount of \$131,926.43. Upon a voice vote, the motion passed unanimously.**

- Security Assessment Provided by Falcon Personal Security

Ms. Monroe will get three bids for bullet proof window tint film, a bullet proof payment window and a camera in the entry way. SDA will pay up to \$4,700 of the cost from a safety grant.

L. Approval of the Payables (Board)

**A motion was made and seconded to approve the payables. Upon a voice vote, the motion passed unanimously.**

M. Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reported that all systems are running efficiently. The wells are pumping seven days per week, averaging 450,000 gallons per day. Mr. Velazquez reported all sewer systems are running fine, and the flow is averaging about 165,000 gallons per day. He has been monitoring the construction on Marksheffel Blvd because they are close to our sewer lines. It was a busy month with 54 work orders and 180 disconnection door hangers. Mr. Velazquez reported they have sprayed all the weeds in the parks and mowing has been a full time job.

- Augmentation and Usage Reports (Al)

Dr. Testa reported that 6.5 million gallons of water were used with minimal loss. 79% of the water is being sent down as wastewater and other 21% is being used in irrigation.

- Meeting with Norwood and Land Trade and District Lands

Dr. Testa, Ms. Monroe and Tim Seibert (Vice-President of Norwood) met to discuss trading 20 acres along the creek for 20 acres within the District. Mr. Seibert is open to the idea but wanted to make sure there are no legal implication. Dr. Testa and Ms. Monroe will continue to talk with Mr. Seibert and report back to the Board.

Ms. Monroe reported Widefield will be fencing their land as people are dumping trash on the land.

N. Legal Report (Paul)

Mr. Anderson has not spoken with Cole Edmonds about the service plan issue.

Mr. Anderson reported that the non-resident voting bill was signed. There is a pending bill that will center on underground locates. The bill will set up a new State panel to look at the way locates completed and enforced to avoid losing Federal funding. Mr. Anderson will reported additional details as they become available.

Mr. Anderson reported the Water Quality Commission adopted the ground water standards, they are now final at the State level.

O. Fire Department Report (Josh)

Fire Chief Winter reported there have been 19 alarms in May.

CCMD firefighters, CSF and Cimarron Hills firefighters were able to assist with the birth of a baby girl last Saturday. During the alarm a piece of equipment was lost and it will cost about \$500 to replace the missing equipment. Fire Chief Winter is making sure all other equipment is tagged to prevent this from happening again.

Fire Chief Winter reports that one of the alarms was a grass fire in the field next to the water treatment plant. The fire was ½ acre in size and crews responded to the alarm in six minutes. There was a citizen complaint about the response time and after investigating Chief Winters found the response time was appropriate. The fire was started by two teen-age girls burning their school books. Chief Winter will complete referrals for the girls to attend the Fire Starter Program with CSF.

The current City IGA draft contract is with the City's legal department for review. There is not an ETA on when it will be completed.

P. Fountain Mutual Irrigation Company (Al)

Dr. Testa reported the State is asking for additional repairs to the outlet structure and he will have the tubes TV tubes before moving forward with any requests from the State.

Q. Lower Fountain Metropolitan Sewage Disposal District (Floyd)

- Minutes and latest LF Board Package
- Phosphorous Project Status

Director Edwards reported the plant still has a completion date of September 06, 2018. IWS has been paid 32.4% of their contracted amount.


R. Executive Session, if needed. Used for legal, contract and personal matter only.


**III. Adjournment**

**A motion was made and seconded to adjourn the regular meeting at approximately 7:17 p.m. Upon a voice vote, the motion passed unanimously.**

Respectfully Submitted,

Respectfully Submitted,

  
Michael Cantin, President

  
Jackie McClintock, Secretary