

**MINUTES OF THE BOARD OF DIRECTORS  
COLORADO CENTRE METROPOLITAN DISTRICT  
REGULAR MEETING**

Thursday, March 22, 2018 at 5:30 PM  
4770 Horizonview Drive  
Colorado Springs, CO 80925

Board Members Present:

Michael Cantin	President
Shawn Eccles	Vice-President
Joan Lucia-Treese	Treasurer
Floyd Edwards	Secretary
Jackie McClintock	Assistant Secretary/Treasurer

Also Present: Dr. Al Testa, Cindy Monroe, Josh Winter, Amiee Long and Pedro Velazquez

**I. Preliminary**

- A. Call to Order  
Director Cantin called the meeting to order at approximately 5:31 pm.
- B. Roll Call - Determination of a Quorum  
A Quorum was present.
- C. Acknowledgment, Notice and Consent to Regular Meeting  
Entered with the minutes.

**II. General Business Items**

- A. Approval of the Minutes of the Regular Meeting of February 22, 2018.

**A motion was made and seconded to approve the Minutes of the Regular Meeting of February 22, 2018. Upon a voice vote, the motion passed unanimously.**

- B. Board's Time

Director Lucia-Treese shared that the El Paso County Water Planning Department has a survey she would like everyone to take a moment to complete and asked for everyone to share it with friends and family. Any one in El Paso County can complete the survey. Director Lucia-Treese states the data from the survey should be available in October/November 2018. Currently they predict that El Paso County will have a water shortage of 35,000 acre-feet by the year 2050, or enough water to serve 88,000 homes.

Director Lucia-Treese attended a CDAB meeting and inquired about the status of the CCMD project which should be funded by HUD monies received last August. Director Lucia-Treese was told that HUD was late getting the money distributed and the projects will start as the weather warms up. All work that residents might have seen before was for previous work orders that they were completing and warranty work.

Director McClintock shared that the election bill passed and will take effect in 2020. Election will move to odd years.

Director McClintock shared that the non-resident election bill does not look like it will go any place and is not supported by SDA.

Director McClintock reported that the public security bonds are supported by SDA.

Ms. Monroe shared that all three people who were charged with graffiti in the park have been making restitution each month, starting in January. One of the minor's parents have paid off the balance.

Director Eccles shared that the individual owing restitution for illegal ATV travel has not paid and is due in court on March 28, 2018. He left the state, did not complete all the terms of his probation, and the lien will always stay on his case.

Ms. Monroe reported that the streetlight pole has been ordered and it was a little more expensive than originally quoted. It costed approximately \$3,700.

C. Changes to the Agenda

No Changes.

D. Public Comments – Maximum of 5 minutes per person who has signed in.

No comments.

E. Election Update

Ms. Long reported that notice of polling place will run in the Fountain News the week for March 26<sup>th</sup> and April 25<sup>th</sup>. All forms for the election are complete and ready to be printed and all supplies have been ordered from El Paso County. Ms. Long reported all candidate bios will be published in April newsletter, on the CCMD website and in the entry way display case as they are received. The last day for a candidate to turn the bios is on March 28<sup>th</sup>.

F. Review of District Finances (Cindy)

- Bank Balances

Ms. Monroe gave the report on bank balances at this time. As of March 19, 2018, the District has \$2,107,896.57 in funds.

- February Budget Review

Ms. Monroe reported on the February 2018 Budget Review.

- Bank Transfers and Other Financial Activities

Ms. Monroe provided details about completing a requisition from the 2018 loan and keeping the debt service requirement within the guidelines of the loan.

**A motion was made and seconded to approve a requisition in the amount of \$434,998.20 from the 2018 loan. Upon a voice vote the motion passed unanimously.**

- Approval of CWPDA Loan Payment

**A motion was made and seconded to wire transfer \$61,335.19 to satisfy the loan repayment schedule on the WPCRF 2011 loan. Upon voice vote, the motion passes unanimously.**

**A motion was made and seconded to renew the water lease with CWPDA. Upon a voice vote, the motion passes unanimously.**

- Review Personal Security Issue at CCMD

**A motion was made and seconded to pay \$500.00 to have FPS (Dan Lanotte) come in and complete a full security audit of the property. Upon voice vote, the motion passes unanimously.**

Ms. Monroe addressed concerns with Mr. Morris' property as his current delinquent renter has parked his car over the stop box and the District cannot turn his water service off. Ms. Monroe contacted the renter who told her that he would not be paying his bill nor moving the car. Ms. Monroe mailed a certified letter to Mr. Morris and the renter stating that CCMD would be adding a \$1,000 fine to the account and filing a lien on the property. CCMD stopped trash service to the property, and the renter was verbally abusive to Bestway when they picked the tote up from the address. Ms. Monroe would like to hire a contractor to detach Mr. Morris' water service line from the District's water main. Ms. Monroe had already

provided written notice to Mr. Morris that the Board of Directors could authorize removal of his tap from the main. Revocation of Mr. Morris' tap would require Mr. Morris to reapply for service and pay for tap fees (at current rate) upon request for future service.

**A motion was made to turn off water service at Mr. Morris' property and certify the lien with the El Paso County Treasurer.**

Director McClintock wants another letter mailed out to Mr. Morris which states he has ten days to have the car moved or his water tap will be removed and he will be responsible for all costs. The Board may consider not allowing Mr. Morris to connect to the District's water main once his tap has been revoked.

**A motion was made and seconded to approve to send a letter to Mr. Morris and the renter which states if the car is not moved within in ten days CCMD will remove his service line from the District's water main and he will be responsible for all associated costs. Upon a voice vote, the motion passed unanimously.**

**A motion was made and seconded to file and certify liens through the El Paso County Treasurers office to recover monies owed to CCMD by customers. Upon voice vote, the motion passed unanimously.**

Ms. Monroe reported that in August Badger Meter will selling a water meter with remote disconnection capability. Badger has not determined a price on the meters, but the hand-held device will cost an additional \$7,400. Director Cantin hopes that the District does not have to resort to this, but it is good information to have for future upgrades. Director Eccles expressed that it would be ideal for habitual residents.

G. Approval of Payables (Board)

**A motion was made and seconded to approve the payables. Upon a voice vote, the motion passed unanimously.**

H. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reported that all systems are running efficiently and the wells are pumping three days per week, averaging 175,000 gallons per day. They have received 47 work orders for reads, meter installations, disconnects and reconnections. Mr. Velazquez stated they have been painting and adding signs to all the fire hydrants. In April they will start flushing all the hydrants. Mr. Velazquez

reported all sewer systems are running fine and the flow is averaging about 150,000 gallons per day.

They have serviced all of the park equipment and will be ready to start cutting grass in April. Mr. Velazquez expects to turn on the park sprinkler systems in April, dependent on the weather.

Mr. Velazquez stated they have received the canopy for Mosko Park and he had some safety concerns about getting it set in concrete and erecting the structure with just his staff. He stated it is over 500 pounds and they will not be able to lift it nor make sure the bolt pattern is correct in the concrete. Director Cantin suggested we find a company like MHC to set the bolts in concrete and get a crane to lift it in place so everyone is kept safe during the process.

- Augmentation and Usage Reports (Al)

Dr. Testa recapped that we sold 4.3 million gallons of water and had very little water loss. 4.2 million gallons of wastewater went to Lower Fountain which shows that people are not wasting water at this time.

- Development of District's Lands

Dr. Testa reported that we should not be in hurry to do anything with the land until the Board makes a decision on the agreement with CSU.

#### I. Legal Report (Paul)

In lieu of attending the board meeting, Mr. Anderson provided a written summary regarding the status of pending legal issues. The summary was distributed to the Board.

#### J. Fire Department Report (Josh Winter)

Chief Winter reports that the draft contract is on the desk of the chief and is not sure when he will hear back from him about the contract.

During March, there have been nineteen alarms. For the first time in six years there were two alarms at the same time. This means that Colorado Springs Fire Department responded to the second call and the customer had to wait a little longer for a response. Chief Winter feels our staff handled the situation appropriately.

Chief Winter reported that with all the high fire concerns he will be looking at staffing the brush truck when necessary. He feels that when additional resources are pulled from other departments close to CCMD it leaves CCMD with a lengthy response time if we had a fire emergency.

K. Fountain Mutual Irrigation Company (AI)

Dr. Testa reports that the outlets were looked at by the State and the State inspectors were happy with the repairs. Repairs can be made to the gates as the last repairs made were over 20 years ago.

L. Lower Fountain Metro Sewage Disposal District (Floyd)

- Status of CWRPDA New Loan
- Minutes and latest LF Board Package

The minutes of the March 15, 2018 Regular Board meeting were included with Board packets.

Paul Young (CDPH), Dave Frisch (GMS) and Jim Heckman (LFMSDD) all met in mid-March to review the project. Paul asked that CCMD sign an Engineering Service Agreement with GMS and submit the executed agreement to Paul's office. Dr. Testa explained that he will be meeting with Dave and Jim to talk about the details of the previous meeting which was not attended by CCMD. Dr. Testa will provide an update at the District's board meeting in April. Director Edwards explained no one mentioned this at the LFMSDD board meeting on March 15<sup>th</sup>, and he would like to work with Dr. Testa because he feels like the current contract between GMS and LFMSDD is sufficient.

- Phosphorus Project Status

Director Edwards reported the plant completion date is August 31, 2018 with a no later than date of September 30, 2018. Director Edwards was not given pictures of the progress to share at this time but was able to report that 290 yards of concrete was poured at the site. Concrete trucks were arriving at the site every 7 ½ minutes and a total of 23 staff worked to get the concrete poured 24 inches thick. Director Edwards stated it was very impressive.

- M. Executive Session, if needed. Used for legal, contract and personnel matters only.

**A motion was made and seconded to go into Executive Session at 6:52 p.m. Upon a voice vote, the motion passed unanimously.**

During the Executive Session the Board discussed the IGA with Colorado Spring Utilities; no decisions were made during the Executive Session.

**III. Adjournment**

**A motion was made and seconded to adjourn the regular meeting at approximately 7:28 p.m. Upon a voice vote, the motion passed unanimously.**

Respectfully Submitted,

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Michael Cantin, President

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Floyd Edwards, Secretary