

**MINUTES OF THE BOARD OF DIRECTORS  
COLORADO CENTRE METROPOLITAN DISTRICT  
REGULAR MEETING**

Thursday, November 17, 2016 at 5:30 PM

4770 Horizonview Drive  
Colorado Springs, CO 80925

**Board Members Present:**

Michael Cantin

President, Chairman

Shawn Eccles

Vice-President

Joan Lucia-Treese

Treasurer

Floyd Edwards

Secretary

Jackie McClintock

Assistant Secretary/Treasurer

Also Present: Al Testa, Paul Anderson, Cindy Monroe, Josh Winter, Frankie Diaz, and Sandy Goad

**I. Preliminary**

**A. Call to Order**

Director Cantin called the meeting to order at approximately 5:34 pm.

**B. Roll Call - Determination of a Quorum. A Quorum was present.**

**C. Acknowledgment, Notice and Consent to Regular Meeting-Entered with the minutes.**

**II. General Business Items**

**A. Approval of the Minutes of the Regular Meeting of October 20, 2016 and Work Session of October 29, 2016.**

**A motion was made and seconded to approve the Minutes of the Regular Meeting of October 20, 2016 and Work Session of October 29, 2016. Upon a voice vote, the motion passed unanimously.**

**B. Board's Time**

Director McClintock commented that since Director Lucia-Treese is term limited on the HAC (ELPCO Highway Advisory Committee) that she would like to apply but she cannot attend any meetings on Wednesdays. Director Lucia-Treese will no longer be on the committee and her service has been a real asset for the Colorado Centre Community. Director Cantin commented that if any resident is interested there is a volunteer position opening in February, 2017.

C. Changes to the Agenda

No Changes.

D. Public Comments – Maximum of 5 minutes per person who has signed in.

Mr. Blakely who is resident of Colorado Centre spoke to the Board and staff regarding who is responsible for the section where current construction ended, and the intersection at Powers and C21. He stated that it is “so great to have a section of Bradley Road repaved”. Director Lucia-Treese answered that the State of Colorado Department of Transportation is responsible for the maintenance of that section.

Next, Mr. Blakely presented an outline for the Board’s consideration regarding “The Basis For a Study of CCMD’s Future”. Study boundaries suggested would be Powers Road to the West, Drennan Road to the North, Banning Lewis Ranch Boundary to the East and the City of Colorado Springs to the South. Also, he suggested creating an inventory of issues involving highways, roads, bridges, parks, sidewalks, pathways, sponsor an overall topographical study, and study energy systems involving MVEA and affiliates.

The Board and Staff will take these issues under advisement and thanked Mr. Blakely for his input.

Director Cantin introduced Ms. Kayla who is attending tonight’s meeting for observational research of the District for a school assignment/project.

E. Recognition of Cindy Monroe’s 30 years of Service to the District and New Appointment Effective 1/1/2017 – Authorize President to sign contract on behalf of Board.

Ms. Cindy Monroe has been with the District for 30 years and the District honored her achievements with a gift and a special dinner. Also, Dr. Testa has recommended that Ms. Monroe be appointed the new District Manager of Colorado Centre Metropolitan District effective January 1, 2017.

**A motion was made and seconded to approve the appointment of Ms. Cindy Monroe as CCMD District Manager effective January 1, 2017. Upon a voice vote, the motion passed unanimously.**

Dr. Testa presented an Amended Agreement between Client and Consultant to the Board outlining the extent of his professional services to CCMD. The Board will review this and take action at the December, 2016 regular board meeting.

F. Review of District Finances (Cindy)

- Bank Balances

Ms. Monroe gave the report on bank balances at this time. As of November 15, 2016 the District has \$2,072,314.56 in funds. The District's expendable funds are \$1,781,136.78.

- October 2016 Budget Review

Ms. Monroe reported on the October 2016 Budget Review

- Approval of January 1, 2017 Payment to Series A I/O Bondholders

The Bondholders payment was discussed and approved.

**A motion was made and seconded to approve the January 1, 2017 payment of \$132,475.16 to the Series "A" interest only bondholders. Upon a voice vote, the motion passed unanimously.**

- Bank Transfers and Other Financial Activities

Ms. Monroe commented that the two Farmers State Bank CD's will mature on Monday so it is necessary to slide them in to Money Market accounts. The "surrender" documents were signed and will be sent to Farmers State Bank to implement the transactions.

G. Approval of Payables

**A motion was made and seconded to approve the current list of payables. Upon a voice vote, the motion passed unanimously.**

H. Public Hearing for Proposed Budget Amendment Resolution for Fiscal Year 2016.

The Public Hearing opened at 6:03 pm for the Proposed Budget Amendment for Fiscal Year 2016. It is necessary to amend the 2016 budget to reflect changes in income and to appropriate the additional revenue to satisfy its expenditures.

The Public Hearing was closed at 6:05 pm.

I. Approval of Resolution 2016-11-17.1 Supplementary Budget and Appropriation for FY 2016.

**A motion was made and seconded to approve Resolution 2016-11-17.1 Supplementary Budget and Appropriation for FY 2016. Upon a voice vote, the motion passed unanimously.**

**J. Public Hearing for Proposed Budgets of the District for Fiscal Year 2017.**

The Public Hearing for Proposed Budgets of the District for Fiscal Year 2017 opened 6:06 pm. The proposed changes are listed below with a comparison to 2016.

**2017 PROPOSED RESIDENTIAL WATER, WASTEWATER, STREET LIGHTS & TRASH CHARGES**

Water:

<u>2016</u>	<u>2017</u>	
\$13.00	\$13.00	Per Month-Administrative Service Charge.
\$ 3.00	\$ 3.00	Per Month-Cap. Improvement Service Charge.
\$ 2.50	\$ 2.50	Per 1,000 Gallons-Use Charge up to 10kgal/mo.
\$ 4.00	\$ 4.00	Per 1,000 Gallons-After 10 up to 15kgal/mo.
\$ 6.00	\$ 6.00	Per 1,000 Gallons-After 15 up to 20kgal/mo.
\$ 10.00	\$ 10.00	Per 1,000 Gallons-After 20 up to 30kgal/mo.
\$16.00	\$16.00	Per 1,000 Gallons-After 30kgal/mo.

Wastewater:

<u>2016</u>	<u>2017</u>	
\$ 8.00	\$ 8.00	Per Month-Administrative Service Charge.
\$13.00	\$13.00	Per Month-Capital Improvement Service Charge
\$ 6.95	\$ 6.95	Per Thousand (1000) Gallons-Use Charge.

(Based on the average monthly water consumption during the months of December & January)

Street Lights:

<u>2016</u>	<u>2017</u>	
\$2.30	\$2.00	Per Month Service Charge.

Trash Removal:

<u>2016</u>	<u>2017</u>	
\$13.75	\$14.10	Per Month Service Charge

First Responder Services:

<u>2016</u>	<u>2017</u>	
\$24.31	\$23.97	Per Month Service Charge

The Public Hearing for Proposed Budgets of the District for Fiscal Year 2017 closed at 6:08 pm.

**K. Approval of 2017 Budget Resolutions 2016-11-17.2; 2016-11-17.3; 2016-11-17.4; 2016-11-17.5; 2016-11-17.6; 2016-11-17.7; and 2017-11-17.8 allowing for minor changes if EPC Assessor sends adjusted property values.**

The 2017 Budget Resolutions were discussed and approved.

**A motion was made and seconded to approve 2017 Budget Resolutions 2016-11-17.2; 2016-11-17.3; 2016-11-17.4; 2016-11-17.5; 2016-11-17.6; 2016-11-**

**17.7; and 2017-11-17.8 allowing for minor changes if EPC Assessor sends adjusted property values. Upon a voice vote, the motion passed unanimously.**

**L. Draft Resolution and Final Draft of Revised Rules and Regulations of the District for BOD's Review – To be approved on January 19, 2017.**

The final draft of Revised Rules and Regulations was presented and reviewed. The Revised Rules and Regulations will be approved at the January 19, 2017 regular board meeting.

**M. District Operations**

- **Parks, Water and Sewer Systems (Pedro)**

Frankie Diaz reported for Pedro Velazquez who is on vacation. He reported that the water tank was cleaned last week. Six manholes were raised on Marksheffel by Wildcat Construction. Dr. Testa stated that they are not complete and he is meeting with the contractor to determine what still needs to be done with the manholes.

The field staff are working on the Parkview Park. New equipment will be installed. A new canopy will be installed at Mosko Park and the concrete edging will be completed by Monday the 21<sup>st</sup> of November. Eight new trees were purchased and planted at the skate park area. Dog stations will be installed along Horizonview Drive and in the park

Director Eccles still has concerns about the manholes on Gunbarrel Drive making excessive noise when you drive over them. Mr. Velazquez will be installing a felt cushion to alleviate the noise.

- **Water, Sewer and Augmentation Reports (AI)**

The District produced approximately 8.9 million gallons of water in October and sold approximately 8.1 million gallons. The augmentation report presented is for water paid in period November 2015-October 2016.

- **Update on Water Loop Construction (AI)**

The water loop construction will begin on Monday November 21, 2016.

- **Update on Marksheffel Sewer Work by PPRTA and EPC**

This was reported on earlier in the meeting.

- **Update on Cuchares Ranch Filing 7 (Sandy)**

All lots have been paid for by the builders.

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N. Legal Report (Paul)

Mr. Anderson reported on several items including The Regional Water Authority, and the Transit Loss Model. Mr. Anderson has been talking to County Attorney's in reference to a Service Plan Amendment/Resolution. Hopefully there will be something in place by the end of the year.

Reaffirming Mr. Anderson for legal counsel for next year will be addressed at the December, 2016 regular board meeting.

O. Fire Department Report (Josh Winter)

Fire Chief Josh Winter reported that the new Brush Truck has arrived and feels that the "CCMDFD owns the nicest Brush Truck in the area". The radios will need to be installed and Director Cantin suggested calling Digitcom for the installation of the radios. Chief Winter will facilitate this. To date this month there have seven calls.

The El Paso County Emergency Service Authority IGA has been updated and after discussion it was determined that there is no reason or benefit to the CCMDFD to sign the IGA. The CCMDFD is tied to the City and County Dispatch. There would be no adverse reaction to not signing this IGA.

"Thank You" letters were sent to Salvation Army, Memorial Hospital, CSFD Explorers, Drive Smart volunteers, Security Fire Department, and El Paso /Teller County 911 for their assistance with the CCMDFD Fire Safety Day.

P. Fountain Mutual Irrigation Company (AI)

The minutes of the August 18, 2016 Board Meeting were included with the Board packets. Repairs to the outlet gates are ongoing. The 2017 Fees for shareholders were established for next year and Dr. Testa has concerns that they may be too low.

Dr. Testa commented that Widefield is no longer a source for water for the repairs. Colorado Centre is in a good position to lease water for the repairs.

Q. Lower Fountain Metropolitan Sewage Disposal District (Mike/Floyd)

The minutes of the October 13, 2016 Regular Board meeting minutes and the November 10, 2016 Agenda were included with the Board packets.

Director Edwards attended the Budget workshop on November 10, 2016 which took place before the regular Board. He has concerns about the five year capital request being too low.

The plant is still having maintenance issues which are being addressed. The copper levels continue to drop and it will take several more months to reach the compliance value.

Jim Heckman forwarded an e-mail to Director Edwards and Dr. Testa which he received from Hall & Associates in Washington, DC regarding the EPA and out of control legislation by the EPA. This company is part of the Trump transition team and would like to form alliances across the country to control the EPA and the millions of dollars that are wasted by the EPA.

Dr. Testa is working with Roger regarding financing options for the phosphorous removal.

R. Executive Session, if needed. Used for legal, contract and personnel matters only.

Upon Motion the Board went into Executive Session at 7:11 p.m. pursuant to C.R.S. Section 24-6-402(3) (a) (II) and closed at 7:20 p.m.

The topics discussed during executive session were personnel matters and no action was taken.

The Regular Board meeting continued at 7:20 p.m. No further discussion was needed.

### III. Adjournment

A motion was made and seconded to adjourn the regular meeting at approximately 7:20 p.m. Upon a voice vote, the motion passed unanimously.

Respectfully Submitted,

  
Michael Cantin, President

  
Floyd Edwards, Secretary