

**MINUTES OF THE BOARD OF DIRECTORS
COLORADO CENTRE METROPOLITAN DISTRICT
REGULAR MEETING**

Thursday, October 20, 2016 at 5:30 PM
4770 Horizonview Drive
Colorado Springs, CO 80925

Board Members Present:

Michael Cantin	President, Chairman
Shawn Eccles	Vice-President
Joan Lucia-Treese	Treasurer
Floyd Edwards	Secretary
Jackie McClintock	Assistant Secretary/Treasurer

Also Present: Paul Anderson, Cindy Monroe, Sonny Burnett, and Pedro Velazquez

I. Preliminary

- A. Call to Order
Director Cantin called the meeting to order at approximately 5:34 pm.
- B. Roll Call - Determination of a Quorum. A Quorum was present.
- C. Acknowledgment, Notice and Consent to Regular Meeting-Entered with the minutes.

II. General Business Items

- A. Approval of the Minutes of the Regular Meeting of September 15, 2016.

A motion was made and seconded to approve the Minutes of the Regular Meeting of September 15, 2016. Upon a voice vote, the motion passed unanimously.

- B. Board's Time
- C. Changes to the Agenda

No Changes.

- D. Public Comments – Maximum of 5 minutes per person who has signed in.

No Public.

E. Review of District Finances (Cindy)

- Bank Balances

Ms. Monroe gave the report on bank balances at this time. As of October 17, 2016 the District has \$2,181,888.59 in funds. The District's expendable funds are \$1,888,910.81.

- Approval of CWRPDA Loan Payment

Ms. Monroe reported that a payment of \$61,335.19 needs to be made on November 1, 2016 to CWRPDA (Colorado Water Resources and Power Development Authority) for the Wastewater Loan.

A motion was made and seconded to approve a payment of \$61,335.19 to be made on October 28, 2016 to CWRPDA for the Wastewater Loan. Upon a voice vote, the motion passed unanimously.

- September 2016 Budget Review

Ms. Monroe reported on the September 2016 Budget Review.

- Bank Transfers and Other Financial Activities

No transfers or other financial activity.

F. Approval of Payables

A motion was made and seconded to approve the current list of payables. Upon a voice vote, the motion passed unanimously.

G. Discuss Work Session of October 29, 2016.

Reservations were made at Hotel Elegante for the work session to take place on October 29, 2016 from 9:00 am until 3:00 pm. Breakfast and lunch will be available. Dr. Testa, Mr. Anderson, Ms. Monroe and Ms. Goad will meet and review the existing Rules and Regulations to facilitate a more efficient review by the Board and staff at the Work Session.

H. Public Hearing for Proposed Budget Amendment Resolution for Fiscal Year 2016.

The Public Hearing opened at 5:43 for the Proposed Budget Amendment for Fiscal Year 2016.

It is necessary to amend the 2016 budget to reflect changes in income and to appropriate the additional revenue to satisfy its expenditures.

The Public Hearing was closed at 5:45pm

I. Public Hearing for Proposed Budgets of the District for Fiscal Year 2017.

The Public Hearing for Proposed Budgets of the District for Fiscal Year 2017 opened at 5:45 pm. The proposed changes are listed below with a comparison to 2016.

2017 PROPOSED RESIDENTIAL WATER, WASTEWATER, STREET LIGHTS & TRASH CHARGES

Water:

<u>2016</u>	<u>2017</u>	
\$13.00	\$13.00	Per Month-Administrative Service Charge.
\$ 3.00	\$ 3.00	Per Month-Cap. Improvement Service Charge.
\$ 2.65	\$ 2.65	Per 1,000 Gallons-Use Charge up to 10kgal/mo.
\$ 3.75	\$ 3.75	Per 1,000 Gallons-After 10 up to 15kgal/mo.
\$ 5.00	\$ 5.00	Per 1,000 Gallons-After 15 up to 20kgal/mo.
\$ 9.00	\$ 9.00	Per 1,000 Gallons-After 20 up to 30kgal/mo.
\$18.00	\$18.00	Per 1,000 Gallons-After 30kgal/mo.

Wastewater:

<u>2016</u>	<u>2017</u>	
\$ 8.00	\$ 8.00	Per Month-Administrative Service Charge.
\$13.00	\$13.00	Per Month-Capital Improvement Service Charge
\$ 6.95	\$ 6.95	Per Thousand (1000) Gallons-Use Charge.

(Based on the average monthly water consumption during the months of December & January)

Street Lights:

<u>2016</u>	<u>2017</u>	
\$2.30	\$2.00	Per Month Service Charge.

Trash Removal:

<u>2016</u>	<u>2017</u>	
\$13.75	\$14.10	Per Month Service Charge

First Responder Services:

<u>2016</u>	<u>2017</u>	
\$24.31	\$23.97	Per Month Service Charge

The Public Hearing for Proposed Budgets of the District for Fiscal Year 2017 closed at 5:46 pm.

J. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reported that all parks, water and sewer systems are operating efficiently. Water demand has gone down. Lines were flushed this month and the lines are very clear and clean.

Three manholes will be replaced on Marksheffel by Wildcat Construction. Winterizing of the parks and common areas will be started next week. Director Eccles has concerns about the manholes on Gunbarrel Drive making excessive noise when you drive over them. Mr. Velazquez will check to see if there is any type of seal that could be used to alleviate the noise. Director McClintock requested that the field staff look into the puddling water in the street near her residence. Mr. Velazquez commented that it is probably ground water and doesn't believe there is a leak in the lines. They will keep checking that area.

- Review and Approval of Work Order No. 7 for T-Bone Construction to build Waterline Extension from Future Admin. Site to Hazy Morning.

Cindy reported that T-Bone shall provide equipment, tools and labor to execute The Waterline Extension work. The expense for T-Bones services will not exceed \$40,000. CCMD will provide all materials.

A motion was made and seconded to approve Work Order No. 7 for T-Bone Construction to build Waterline Extension from Future Admin. Site to Hazy Morning. Upon a voice vote, the motion passed unanimously.

- Review and Approval of Work Order 8 for T-Bone Construction to Fine Grade Playing Fields. (On Hold-Pending Evaluation)

Work Order #8 was included in the Board packets but will not be approved pending evaluation by District Manager Dr. Al Testa.

- Review and Approval of Work Order No. 9 for T-Bone Construction to Install Irrigation System for Playing Fields

Work Order #9 was included in the Board packets but this project has been placed on hold.

- Bradley Heights Update – (Nothing New)
- Update on Cuchares Ranch Filing 7 (Cindy)

All lots have been paid for by the builders.

K. Legal Report (Paul)

Mr. Anderson reported on several items including The El Paso County Emergency Service Authority IGA which is being updated. CCMD signing this IGA will be discussed at a later date. He also commented that FMIC submitted a substitute water supply plan to the State Engineers. Other issues related to this

substitute water plan are exchanges, bypass and finding storage. The Big Johnson Reservoir project should take approximately two years to complete. Mr. Anderson has been talking to County Attorney's in reference to a Service Plan Amendment. He also reported on the Regional Water Authority, Transit Loss Model, Regulation 85 and the Rules and Regulations Work Session.

Director Lucia-Treese commented that she had a conversation with Jim Reid, Executive Director of El Paso County Services, regarding the roads in Colorado Centre. Because of this conversation Mr. Reid directed the County Engineers to do a feasibility study to replace the roads in Colorado Centre. The cost will be approximately \$6 million with a start date of 2018. The project would take approximately five years.

L. Fire Department Report (Josh Winter)

Contract Firefighter Sonny Burnette reported for Chief Winter who was unable to attend. The Fire Department has been averaging 12-20 alarms per month.

Firefighter Burnette and the Board discussed the Fire Safety Day which took place on October 16, 2016. They felt it was a real success but will brainstorm ways to improve the Fire Safety Day next year. The attendance was down from the first year which could have been attributed to the earlier time period to start the event.

M. Fountain Mutual Irrigation Company (Nothing to Report)

N. Lower Fountain Metropolitan Sewage Disposal District (Mike/Floyd)

The minutes of the September 15, 2016 Regular Board meeting minutes and the October 13, 2016 Agenda were included with the Board packets. Also included was the 2017 Proposed Budget for LFMSDD.

Director Edwards commented that the Regulation 85 Hearing/Review (Nutrients Management Control Regulation) will be held June 13, 2017. He also supplied the Board with a copy of the 2017 AFCURE Budget.

Director Edwards reported that Mr. Sams presented the Board with an amended agreement for Professional Services for Phosphorous Removal Facilities at the plant and this agreement was signed. On October 25, 2016 there will be the first reading of the agreement with the City of Colorado Springs to join LFMSDD. The second reading will be November 6, 2016 and all parties will attend the Board meeting on December 6, 2016. The plant is still having maintenance issues which are being addressed. On November 10, 2016 there will be a budget workshop. If any Board member has any comments or suggestions they will need to be sent to Director Edwards before the November 10th budget workshop.


- O. Executive Session, if needed. Used for legal, contract and personnel matters only.

No Executive Session needed.

III. Adjournment

A motion was made and seconded to adjourn the regular meeting at approximately 6:30 p.m. Upon a voice vote, the motion passed unanimously.

Respectfully Submitted,



Michael Cantin, President



Floyd Edwards, Secretary