

**MINUTES OF THE BOARD OF DIRECTORS  
COLORADO CENTRE METROPOLITAN DISTRICT  
REGULAR MEETING**

Thursday, September 15, 2016 at 5:30 PM  
4770 Horizonview Drive  
Colorado Springs, CO 80925

**Board Members Present:**

|                              |                               |
|------------------------------|-------------------------------|
| Michael Cantin               | President, Chairman           |
| Shawn Eccles (Via Telephone) | Vice-President                |
| Joan Lucia-Treese            | Treasurer                     |
| Floyd Edwards                | Secretary                     |
| Jackie McClintock            | Assistant Secretary/Treasurer |

**Also Present:** Al Testa, Paul Anderson, Cindy Monroe, Josh Winter, Pedro Velazquez and Sandy Goad

**I. Preliminary**

- A. Call to Order  
Director Cantin called the meeting to order at approximately 5:32 pm.
- B. Roll Call - Determination of a Quorum. A Quorum was present. Director Eccles participated via telephone.
- C. Acknowledgment, Notice and Consent to Regular Meeting-Entered with the minutes.

**II. General Business Items**

- A. Approval of the Minutes of the Regular Meeting of August 18, 2016.

**A motion was made and seconded to approve the Minutes of the Regular Meeting of August 18, 2016. Upon a voice vote, the motion passed unanimously.**

- B. Board's Time

Director Lucia-Treese thanked all for their support and good wishes during her hospitalization and recovery from back surgery.

- C. Changes to the Agenda

No Changes.

- D. Public Comments – Maximum of 5 minutes per person who has signed in.

No Public.

E. Review of District Finances (Cindy)

- Bank Balances

Ms. Monroe gave the report on bank balances at this time. As of August 15, 2016 the District has \$2,131,966.98 in funds. The District's expendable funds are \$1,838,739.20.

- August 2016 Budget Review

Ms. Monroe reported on the August 2016 Budget Review.

- Certification of Liens

There are three properties in Colorado Centre that have delinquent accounts and the liens CCMD filed against the properties need to be certified to the El Paso County Treasurer for collection of delinquent unpaid utility invoices for water, wastewater, First Responder, street lights, accrued interest and other fees collectable pursuant to the District's Rules and Regulations.

**A motion was made and seconded to approve Resolution 2016-09-15.1, Resolution 2016-09-15.2, and Resolution 2016-09-15.3, Regarding Certification of Liens for Delinquent Accounts. Upon a voice vote, the motion passed unanimously.**

- Bank Transfers and Other Financial Activities

No transfers or other financial activity.

F. Approval of Payables

**A motion was made and seconded to approve the current list of payables. Upon a voice vote, the motion passed unanimously.**

G. Discussion on Approved Resolution 2016-08-18.1 Regarding Late Fee Charge for Past Due Payment

Residents Mr. Tuthill and Mr. Hibbert were in attendance and voiced their concerns about the grace period not being long enough before disconnection occurs. The Board explained the reasoning behind the disconnect policy to the residents. In the past there have been many residents who always just pay their past due amount and are never current. Disconnection at the end of the month will alleviate this situation. After the last meeting and further discussion the Board will amend the resolution with a \$15 late fee to be assessed on the 25<sup>th</sup> of the month and disconnection still occurs if the account is not paid in full by the last day of the month.

**A motion was made and seconded to amend Resolution 2016-08-18.1 to read that a \$15.00 late fee will be imposed if the account is not paid in full by the 25<sup>th</sup> of the month due and to take effect with the September 2016 billing due in October 2016. Upon a voice vote, the motion passed unanimously.**

After further discussion the Board determined the \$25.00 late fee should not be imposed for the month of September.

**A motion was made and seconded to not impose the late fee of \$25.00 for the month of September, 2016. Upon a voice vote, the motion passed unanimously.**

H. Proposed Budget Amendment Resolution for Fiscal Year 2016 and Order to Advertise For Public Hearing.

Dr. Testa noted that it is necessary to amend the 2016 budget to reflect changes in income and to appropriate the additional revenue to satisfy its expenditures. Legal Notice of Resolution 2016-11-17.1 review and approval will need to be published in The Gazette (Colorado Springs). Also, public hearings on the budget will take place at the regular meetings on October 20, 2016 and November 17, 2016. Legal Notice of the public hearings will need to be published in The Gazette (Colorado Springs).

**A motion was made and seconded to authorize posting Notice of Proposed Resolution 2016-11-17.1 for a 2016 Budget Amendment and also to authorize posting Year 2017 budget hearings to take place at the regular meetings on Oct. 20, 2016 and Nov. 17, 2016. Upon a voice vote, the motion passed unanimously.**

I. Submittal by Management of the Draft Proposed Budgets of the District for Fiscal Year 2017 and Order to Advertise for Public Hearing. (Al & Cindy)

Dr. Testa submitted the draft proposed budgets for fiscal year 2017 to the Board. A motion to authorize posting of budget hearings (October 20, 2016 and November 17, 2016) was made earlier in the meeting.

J. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reported that all parks, water and sewer systems are operating efficiently. Water usage is still high. The County will be raising up three of our manholes in the next month. In the last month there have been 4 breaks to service lines. The water loss is approximately 1.2 million gallons which is attributable to the breaks. An article about the service lines and the responsibility of the owner to repair those lines will be placed in the newsletter. The field personnel installed a fence near the water plant.

- Augmentation and Usage Reports (A1)

The District produced 13.0 million gallons of water in August and sold 11.5 million gallons. There was 4.5 million gallons of wastewater metered to Lower Fountain. Dr. Testa discussed the augmentation report. Dr. Testa will compute a cost for CCMD leasing water to Fountain Mutual for the Fountain Mutual outflow repair project. Colorado Centre has the water to potentially generate a substantial income from their excess water source.

- Waterline Extension from Future Admin. Site to Hazy Morning.

Dr. Testa recommended that we install the waterline extension from the future admin. site to Hazy Morning this year. The Board concurred that this project be facilitated this year.

- Soccer/Softball Fields Fine Grading, Soil Preparation and Seeding.

This project will be delayed pending further discussion and research.

- Soccer/Softball Fields Irrigation

This project will be delayed pending further discussion and research.

- Soccer/Softball Fields Fencing

This project will be delayed pending further discussion and research.

- Kiddie Park Equipment Replacement

A new swing set will be installed in the Kiddie Park on Hoizonview Drive.

- Bradley Heights Update – (A1)

Nothing New to Report.

- Update on Cuchares Ranch Filing 7 (Sandy)

To date ten lots remain in Cuchares Ranch. Premier Homes owns these lots and they will be notified that all the fees need to be paid by the end of September, 2016 for the remaining 10 lots. They will be billed.

K. Legal Report (Paul)

Mr. Anderson commented that residents of Colorado Centre recently received a direct solicitation from McDivitt Law Firm regarding the levels of PCF contaminants in the Security, Widefield and Fountain areas. Per information reported previously by the District the El Paso County Health Department tested CCMD for PFC contaminants and the report came back stating that there No PFC Contaminants in CCMD's Water. An article will be placed in the next newsletter reiterating that there are no PFC contaminants in CCMD's water.

Mr. Anderson reported on the research he has been doing on CCMD authority to provide Fire Protection services and any past and future legal ramifications, costs, etc. for the District. He recommends doing a Service Plan Amendment to submit to the County to reflect that the District offers Fire Protection as a service to the community. The Board concurred that this amendment should be facilitated. He also reported on the Regional Water Authority and the Transit Loss Model. The Work Session to review CCMD Rules and Regulations will be held on October 29, 2016 at the Hotel Elegante. The session will begin at 9:00am and end at 3:00pm.

L. Fire Department Report (Josh Winter)

Chief Winter reported that to date there have been five alarms. The Fire Department has been averaging 12-15 alarms per month. The Fire Safety day will be held October 16, 2016 from 11:00 a.m. to 1:00 p.m. The Salvation Army has volunteered to cook and serve the hot dogs, chips and water. Chief Winter would like to donate \$250.00 to the Salvation Army for this volunteer service.

**A motion was made and seconded to approve a donation of \$250 to the Salvation Army for their volunteer service at the CCMDFD Fire Safety Day on October 16, 2016. Upon a voice vote, the motion passed unanimously.**

Chief Winter has been talking to the Colorado Springs Fire Station about future fire protection issues and additional resources for our Fire Department possibly provided by the Colorado Springs Fire Department. He will schedule a meeting with the new Colorado Springs Fire Chief in January to confer about the CCMD Fire Department and its history in the County. He feels that it would be beneficial to any discussions if he waits until Bradley Heights breaks ground on their development project.

M. Fountain Mutual Irrigation Company (AI)

This item was discussed previously under District Operations.

N. Lower Fountain Metropolitan Sewage Disposal District (Mike/Floyd)

The minutes of the August 11, 2016 Regular Board meeting minutes and the September 15, 2016 Agenda were included with the Board packets.

Director Edwards reported since the Lower Fountain meeting is occurring tonight he has nothing to report.

O. Executive Session, if needed. Used for legal, contract and personnel matters only.

No Executive Session needed.


**III. Adjournment**

**A motion was made and seconded to adjourn the regular meeting at approximately 7:32 p.m. Upon a voice vote, the motion passed unanimously.**

Respectfully Submitted,



Michael Cantin, President

  
Floyd Edwards, Secretary