

**MINUTES OF THE BOARD OF DIRECTORS
COLORADO CENTRE METROPOLITAN DISTRICT
REGULAR MEETING**

Thursday September 17, 2015 at 5:30 PM
4770 Horizonview Drive
Colorado Springs, CO 80925

Board Members Present:

Michael Cantin	President, Chairman
Shawn Eccles	Vice President, Vice Chairman
Joan Lucia-Treese	Treasurer
Karen Harvey	Secretary
Floyd Edwards	Assistant Secretary/Treasurer

Also Present: Al Testa, Cindy Monroe, Paul Anderson, Josh Winter, Sandy Goad

I. Preliminary

- A. Call to Order
Director Cantin called the meeting to order at approximately 5:30 pm.
- B. Roll Call - Determination of a Quorum. A Quorum was present.
- C. Acknowledgment, Notice and Consent to Regular Meeting-Entered with the minutes.

II. General Business Items

- A. Approval of the Minutes of the Regular Meeting of August 27, 2015.

A motion was made and seconded to approve the Minutes of the Regular Meeting of August 27, 2015. Upon a voice vote, the motion passed unanimously.

- B. Board's Time

No Comments to report.

- C. Changes to the Agenda

No Changes.

- D. Public Comments – Maximum of 5 minutes per person who has signed in.

No Public Comments

E. Review of District Finances (Cindy)

- Bank Balances

Ms. Monroe gave the report on bank balances at this time. As of September 15, 2015 the District has \$2,755,784.92 in funds. The District's expendable funds are \$2,500,442.14.

- August, 2015 Budget Review

Ms. Monroe presented the budget review for calendar year 2015, month of August.

- Bank Transfers and Other Financial Activities

A transfer check was signed to help cover contractor expenses (T-Bone Construction).

F. Approval of Payables (Board)

The Board reviewed the list of payables.

A motion was made and seconded to approve the current list of payables. Upon a voice vote, the motion passed unanimously.

G. Approval of Liens to be Certified to El Paso County for collection.

There are five properties in Colorado Centre that have delinquent accounts and the liens CCMD filed against the properties need to be certified to the El Paso County Treasurer for collection of delinquent unpaid utility invoices for water, wastewater, First Responder, street lights, accrued interest and other fees collectable pursuant to the District's Rules and Regulations.

A motion was made and seconded to approve Resolution 2015-09-17.1, Resolution 2015-09-17.2, Resolution 2015-09-17.3, Resolution 2015-09-17.4, and Resolution 2015-09-17.5 Regarding Certification of Liens for Delinquent Accounts. Upon a voice vote, the motion passed unanimously.

H. Submit Proposed Budget for 2016 (Al & Cindy)

At this time Dr. Testa submitted the proposed Budget for 2016.

Dr. Testa commented that he would like the Board to consider adjusting the allocation of monies for the Administrative Expenses of the District. The current allocations are 15% General; 5% Fire; 40% Water and 40% Sewer. In reality water consumes most of our administrative expenses. An allocation of 50% to water and 30% to sewer is proposed. Further discussion of the 2016 Budget will take place at the October, 2015 Work Session and at the October, 2015 and November, 2015 Board meetings.

I. District Operations

- Parks, Water and Sewer Systems (Pedro)

Dr. Testa reported that the field personnel have been working on water valve maintenance. They will be getting a camera for inspection of the valve areas which makes it easier to determine any maintenance/repairs that are needed. They are continuing to inspect the water and sewer lines in Cuchares Ranch. The mosquito control tablets that we got from the County have helped with the mosquito problems. They are continuing with park maintenance.

The District produced approximately 11.1 million gallons of water and sold approximately 10.9 million gallons. The loss of 117,000 gallons is very minimal. 3.7 million gallons of wastewater was metered to Lower Fountain.

- Augmentation and Usage Reports (AI)

The State has not submitted the numbers to Dr. Testa so there is no Augmentation Report this month.

- Water Filtration Plant Design Progress and Permitting

All permitting is finished and work is progressing. Director Cantin commented that he would like a plaque created for the building when it is completed. He would like the year completed plus all involved with the project (Board, Staff, contractor, etc.) to be placed on the plaque. All concurred that this should be facilitated.

Dr. Testa commented that he has been approached regarding interim water to WWSD for the VA Cemetery. He will keep the Board apprised regarding this issue.

- Approval of Progress Payment to T-Bone Construction for Filtration Plant Work, if any submitted. (AI)

Dr. Testa reported that T-Bone Construction submitted a Pay Request No. 4 (\$136,129.10) for plant construction.

A motion was made and seconded to approve Pay Request No. 4 (\$136,129.10) for plant construction. Upon a voice vote, the motion passed unanimously.

The filtration equipment coming from California will be delivered in November, 2015. The projected completion date for the plant is January or February.

- Bradley Heights Update-Status of IGA with CSU (AI)

Nothing to report.

- BOD's Work Session

The Board of Director's work session will take place on Friday, October 2nd thru Sunday October 4th at The Peaks in Telluride, Colorado. This Work Session will be noticed and is open to the public.

J. Legal Report (Paul)

The Hanna Ranch Easement relocation is finished except for the Quit Claim Deed hold-up by the Hanna Ranch Attorney.

The Cuchares Ranch Service Amendment Hearing will take place September 22, 2015. There is a statutory requirement that all property owners be notified and a few absentee owners were not included in the original notice. The new notice has been sent out with all the property owners included.

There was a Regional Water Authority meeting on August 5, 2015 concerning the revised second draft of the Colorado well plan. Comments were submitted at the Water Resources Review Committee meeting. He has copies of the comments submitted if anyone is interested in reviewing them.

Draft Legislation has been submitted on the Rain Barrel Bill which states that if an owner wants to collect, that owner must request a permit through the municipality and in turn the municipality must provide for augmentation. The proposed legislation is a 110 gallon maximum per year.

One new item to report concerns the Meridian Service Metropolitan District which is located in the Upper Black Squirrel Creek designed ground water basin. The Ground Water Commission is requiring Meridian to apply for well permits and replacement plans for the "under drains" even though there isn't any depletion associated with the "wells/under drains". The "under drains" were put in by the developers so Meridian does not own or maintain them. This is an issue that we need to be aware of and keep apprised of any implications for our District's underground structures. A possible Bill to be submitted is a good thing in that it exempts underground structures from being classified as wells.

K. Fire Department Report (Josh Winter)

Fire Chief Josh Winter reported that to date there have been 11 alarms with most of them being medical. Chief Winter has received a Colorado Special District Pool Grant which will be used for the hose and ladder yearly inspection. The Grant will pay half of the cost for the inspection. A professional Company from Minnesota will be coming to do the inspection tomorrow. We have always done our own inspections and being able to get the Grant enables a professional Company to do the inspection at the same cost that we

have incurred in the past. This enables us not to have to go out of service and the wear and tear on our own equipment and manpower is eliminated.

The possibility of Security Fire Department ambulance transport for Colorado Centre is ongoing. ESA has no issues with this but there are some legalities that still need to be worked out with the City and AMR.

Chief Winter has been inspecting all the areas of Colorado Centre and he is concerned about wild land fires occurring in and around Colorado Centre because of the large amount of weed growth. He would like to consider looking into selling the Suburban and replacing it with a brush truck to better fight any wild land fires that could possibly occur. The Board concurred that it would be a good idea to research the possibility of purchasing a brush truck (new or used).

Chief Winter reported that he was asked by a Colorado Springs Battalion Chief regarding what are Colorado Centre's plans when our contract is up in 2019. This needs to be discussed and researched by the Board and Staff regarding future decisions for the Fire Department.

Chief Winter has been busy planning the Fire Safety Day to take place on Sunday, October 11th. There will be a hot dog barbecue at 12:30 pm. Other events planned include the E911 safety trailer for a learning exercise; an extrication demonstration; Memorial Star helicopter flying an "actor victim" to the hospital; and a "Kids First" safety demonstration. There will be a kid's obstacle course and when completed their parents will receive a smoke alarm. Chief Winter said that a "MC" will be clarifying what is happening with each activity. This event has been advertised via the newsletter, in Fountain Valley news, via an e-mail blast, in the Widefield/Neighborhood blog, via Facebook and on the website. Chief Winter had banners made to advertise the event and they were placed in front of the Fire Station and at the end of Horizonview Drive and Drennan Road. Flyers will be made and Director Cantin and Eccles volunteered to distribute them in the neighborhoods.

L. Fountain Mutual Irrigation Company (AI)

Dr. Testa commented that everything is going well with Fountain Mutual. There are still issues with administration but will be resolved in the near future. With good equipment and fewer people the company is operating very efficiently.

M. Lower Fountain Metropolitan Sewage Disposal District (Mike Cantin)

Minutes of the August 13, 2015 Regular Board Meeting were included with the Board packets plus the Agenda for the September 10, 2015 Regular Board Meeting.

Director Cantin reported that the final bill for the Nitrogen Control Project has been paid. The final amount was approximately \$1.4 million. There will be a meeting at the Lower Fountain plant on Oct. 15 beginning at 5:00pm to look at the completed nutrient recycle

project and the phosphorous pilot program. If anyone wants to attend it will be a good opportunity to see the completed project and what the money was spent on. We have \$80,000 to spend on a pilot program to determine what needs to be accomplished with the phosphorous issue. Lower Fountain has started working on their 2016 Budget.

N. Executive Session, if needed. Used for legal, contract and personnel matters only.

No Executive Session needed.

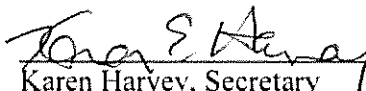
III. Adjournment

A motion was made and seconded to adjourn the regular meeting at approximately 7:15 p.m. Upon a voice vote, the motion passed unanimously.

Respectfully Submitted,



Michael Cantin, President



Karen Harvey, Secretary

ACKNOWLEDGMENT, NOTICE AND CONSENT TO
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
COLORADO CENTRE METROPOLITAN DISTRICT

WE, THE UNDERSIGNED members of the Board of Directors of the Colorado Centre Metropolitan District, do hereby acknowledge receipt of adequate notice of the regular meeting of the Board held **Thursday, September 17, 2015** informing us of the date, time and place of the meeting and the purpose for which it was called. We do hereby waive any and all irregularities, if any, in such notice and in the manner of service upon us, and consent and agree to the holding of such meeting at the time and place specified in said notice, and to the transaction of any and all business which may come before such meeting.

