

**MINUTES OF THE BOARD OF DIRECTORS
COLORADO CENTRE METROPOLITAN DISTRICT
REGULAR MEETING**

Thursday September 25, 2014 at 5:30 PM
4770 Horizonview Drive
Colorado Springs, CO 80925

Board Members Present:

Michael Cantin	President, Chairman
Shawn Eccles	Vice President, Vice Chairman
Joan Lucia-Treese	Treasurer
Karen Harvey	Secretary
Floyd Edwards	Assistant Secretary/Treasurer

Also Present: Dr. Al Testa, Cindy Monroe, Paul Anderson, Josh Winter, Pedro Velazquez and Sandy Goad.

I. Preliminary

- A. Call to Order
Director Cantin called the meeting to order at approximately 5:30 pm.
- B. Roll Call - Determination of a Quorum.
A Quorum was present.
- C. Acknowledgment, Notice and Consent to Regular Meeting-Entered with the minutes.

II. General Business Items

- A. Approval of the Minutes of the Regular Meeting of August 28, 2014.

A motion was made and seconded to approve the Minutes of the Regular Meeting of August 28, 2014. Upon a voice vote, the motion passed unanimously.

- B. Board's Time

Directors Lucia-Treese and Cantin attended the SDA conference in Keystone the last week of September. They both commented how beneficial it was and would like to see other Directors attend the conference in future years. Director Cantin would like to plan a workshop with the Board so they can report on all the information they were given plus it would be good to strategize on the future of Colorado Centre.

Director Lucia-Treese commented that the County had a Workshop on Wheels that took place on September 24, 2014. Colorado Centre was one of the stops for the workshop attendees. Director Lucia-Treese was instrumental in getting on

their “workshop stop” agenda. County Commissioners and other County officials (Jim Reid, RC Smith, Andre Brakken, etc.) were in attendance along with Director Lucia-Treese and Dr. Testa. This was excellent exposure for Colorado Centre and the County officials were able to see the needs of our small community. Director Lucia-Treese commented that many of the officials learned about a County community that they had never had any contact with.

C. Changes to the Agenda

No Changes.

D. Public Comments – Maximum of 5 minutes per person who has signed in.

Steve Mulliken, Bradley Heights Attorney, was in attendance and commented that the proposed IGA has been sent to Dr. Testa and Mr. Anderson. They are under contract with a potential builder and he feels very positive that things are moving forward. Dr. Testa is meeting today with the City Attorney and there are some sub-agreements/sections that will need to be looked over. At first look Mr. Anderson and Dr. Testa said it seems to be a very fair, well written agreement.

Resident Asia Curtis was in attendance and had questions about the possibility of getting speed bumps on Anvil Drive. Director Cantin commented that this is a County issue and the County would need to address this issue. Director Lucia-Treese added that the County has never had a policy for speed bumps but has recently put together a draft document that will be presented to the County Commissioners for their approval. This will allow County neighborhoods to get speed bumps. The temporary speed bump on Chieftan is the only one in the County. Director Lucia-Treese advised Ms. Curtis to attend a Highway Advisory Committee meeting which meets the third Wednesday of each month. Also, if Ms. Curtis would like to gather some signatures regarding speed bumps she would take this to the HAC meeting. She will give Ms. Curtis information on how to contact her.

E. Review of District Finances (Cindy)

- Bank Balances

Ms. Monroe gave the report on bank balances at this time. As of September 24, 2014 the District has \$3,058,302.57 in funds. The District’s expendable funds are \$2,824,512.29.

- Budget Review for August, 2014

Ms. Monroe presented the budget review for calendar year 2014, month of August.

- Certification of Liens to the El Paso County Treasurer.

There are a total of three liens that need to be certified to the El Paso County Treasurer for collection of delinquent unpaid CCMD utility invoices. The Board approved the certification of these liens by Resolutions. These liens are for Account 028203 (James E. Morris); Account 019310 (Scott E. Lambert); and Account 041812 (Jared & Christy Allen).

A Motion was made and seconded to approve Resolution 2014-09-25.1 of the Board of Directors of Colorado Centre Metropolitan District Regarding Certification of Lien For Delinquent Account. Upon a voice vote, the motion passed unanimously.

A Motion was made and seconded to approve Resolution 2014-09-25.2 of the Board of Directors of Colorado Centre Metropolitan District Regarding Certification of Lien For Delinquent Account. Upon a voice vote, the motion passed unanimously.

A Motion was made and seconded to approve Resolution 2014-09-25.3 of the Board of Directors of Colorado Centre Metropolitan District Regarding Certification of Lien For Delinquent Account. Upon a voice vote, the motion passed unanimously.

- Authorization of Issuance of Credit Cards (for Directors and Josh Winter)

Ms. Monroe commented that the District would like to issue Business Credit Cards to the Directors for their convenience when they are doing District duties/trips. Also, our new Fire Chief, Josh Winter, needs a Business Credit Card for CCMD/Fire station expenses. The tax exempt number will be placed on the credit cards to alleviate tax exempt issues with facilities.

A Motion was made and seconded to approve Resolution 2014-09-25.4 of the Board of Directors of Colorado Centre Metropolitan District Regarding Issuance of Business Credit Cards. Upon a voice vote, the motion passed unanimously.

Also Ms. Monroe reported that since the District Fire Chief (Josh Winter) is a part-time employee of the District he would need to be included under the FPPA statewide money purchase plan and the FPPA statewide death and disability plan.

A Motion was made and seconded to approve Resolution 2014-09-25.5 of the Board of Directors of Colorado Centre Metropolitan District Regarding Inclusion of Part-Time Firefighters Under The FPPA Statewide Money Purchase Plan and the FPPA Statewide Death and Disability Plan. Upon a voice vote, the motion passed unanimously.

Ms. Monroe commented that Rob Monroe put together a web traffic analysis which shows that CCMD had 427 hits on our website; 127 online registrations in September to date; and 122 online payments in September to date. The analysis is included in the Board packets.

The Board suggested that we put together something for the newsletter to have residents update their information including giving us their e-mail addresses. This would be an important tool for sending out an E-Blast special notice concerning special events, meetings, etc. concerning the District. The District would inform them that this is a safe way to get updated on the District events, etc. They would be informed that the District will not share or sell their information to any entity or individual. Also, the E-Blast would have an "opt out" option reflected at the bottom of the E-mail. This information will be placed in the newsletter.

- Bank Transfers and Other Financial Activities

No transfer needed.

Ms. Monroe supplied the Board with a breakdown of Robinson Ditch expenses and revenue.

- Status on Colorado Labor Department Audit and Challenge

Ms. Brenda Heineke, our Labor Law Attorney, has been given direction to settle this issue. Dr. Testa spoke with our auditors at Hoelting & Company regarding paying into unemployment for the contract firefighters but treating them as contractors and issuing a 1099 each year. They advised that this scenario would legally work for the District. We are waiting for finalization from Ms. Heineke.

F. Approval of Payables (Board)

The Board reviewed the list of payables.

A motion was made and seconded to approve the current list of payables. Upon a voice vote, the motion passed unanimously.

G. District Operations

- Parks, Water and Sewer Systems (Pedro)

Mr. Velazquez reported that water demand is high. All is good with the water and sewer systems. They have spent many hours cutting the grass and common areas. Hopefully this will alleviate some of the tumbleweed problems that happened last year. Director Lucia-Treese thanked the field personnel for all their hard work

this summer. She said that the County personnel who came for the Workshop on Wheels were very impressed with the neatness of our park areas.

Director Eccles commented that one of the “Grind” boxes was stolen from the skate board park. This will be mentioned in the newsletter so if anyone has any knowledge of the theft, they can report to the District/Sheriff and possibly get a reward.

- Augmentation and Usage Reports (A1)

The District produced 9.1 million gallons of water in August and sold approximately the same amount. There is still double reading at the metering station. Lower Fountain hasn’t finished their hook-up at the station.

The augmentation report is for water paid in period November 2013-October 2014 and for Augmentation period November 2011-October 2012. All the data from Lower Fountain gets transferred electronically.

- Pay Request No. 1 By T-Bone Construction for C.O. #1.

Dr. Testa reported that T-Bone Construction submitted pay application No.1 in the amount of \$49,339.88. He inspected the work and feels that the pay request is reasonable for the work installed in the field and materials currently accumulated through the date of the invoice. He recommends that payment be made for the amount requested.

A motion was made and seconded to approve pay request No. 1 by T-Bone Construction for the amount of \$49,339.88. Upon a voice vote, the motion passed unanimously.

- Update on Morning Sun IIA Replat

Dr. Testa has been researching different scenarios for the Morning Sun IIA property that we now own. He met with the County and made application to reinstate the Plat. The El Paso County Planning is treating our situation as if we were developers and not a public entity attempting to do a project. Dr. Testa needs to go higher up in the County to explain our situation as a public entity trying to do a project (Jim Reid, Executive Director of Public Services; Jeff Green, County Administrator and Commissioners).

The Board would like Mr. Anderson to look into the advantages/viability of Colorado Centre becoming the “Town” of Colorado Centre. Also, the Board would like information put into the newsletter stating that the District Board believes there is an opportunity to fund drainage improvements within the District

through the sale of the Morning Sun IIA property to a residential development company. This will be facilitated.

- Funding for Jimmy Camp Creek Channel Improvements (AI)

Dr. Testa met with Dennis Hisey regarding reimbursement of drainage fees and he has committed to help us work on this. FEMA monies may be available. He will have a meeting with Larry Small, El Paso County Council Member and Commissioner Hisey on October 13, 2014. Director Cantin commented Cuchares Ranch developers have agreed to help us receive drainage monies for Filings 6 and 7. Dr. Testa will check with Cuchares Ranch to confirm the status of their commitment.

- SCADA System Upgrade (AI)

Dr. Testa commented that the SCADA is essentially complete. Dr. Testa is looking into taking the shed out by the water tank and putting in solar panels on the tank.

- Water Filtration Plant Design Progress (AI)

Dr. Testa reported that we are moving forward on this. The T-Bone Contract Pay Request No. 1 was approved earlier in the meeting.

- Metering Station to Lower Fountain and Asset conveyance updates (AI)

As Mr. Velazquez reported the metering station is working efficiently. The asset conveyance is still not completed. This will probably not be completed until October.

- Update on Cuchares Development (Cindy, Sandy).

To date there has been four new lots sold in September. The total to date for all the filings is 273 (Build out is 408). These lots are in Filing 5. Filing 6 is in process and Filing 7 is the last filing.

- Bradley Heights Update (AI)

This item was addressed earlier in the meeting.

H. Legal Report (Paul)

Mr. Anderson stated that in regards to Lower Fountain, the nutrients control Grant project is moving forward and is in the regulatory review process. He has been tracking several issues including the 303d Listing Methodology workgroup,

Permit Issues workgroup, Waters of the US Proposed Rule, AFCURE, and Sediment Policy workgroup and pending EPA Rulemakings. AFCURE went through the locations of monitoring stations and determined that there is no need for any new stations. Mr. Anderson continues to track storm water issues. There is nothing new to report on Ms. Hanna. She has been warned about the illegal diversion of water (by the State).

I. Fire Department Report (Josh Winter)

Chief Josh Winter opened his discussion with a thank you to the Board and Dr. Testa for the opportunity of serving the District as the Fire Chief. He reported that the department had 12 alarms last month with the majority being medical assists. The annual hose testing will take place in-house on October 1, 2014. The annual preventive maintenance will take place next month. Chief Winter mentioned that we will need to hire 2-4 more contract firefighters. Dr. Testa stated that a new contract will be compiled for Chief Winter and the contract fire fighters. Chief Winter had received an IGA from the ESA Board. Mr. Anderson will review it and it will be addressed at the next Regular Board Meeting.

Dr. Testa mentioned that Chief Winter had asked him about the possibility of looking into some sort of extra pay, etc. for those contractors that work on holidays. He and Chief Winter will do some research on this and report back to the Board.

J. Fountain Mutual Irrigation Company (AI)

Minutes of the August 21, 2014 Regular Board Meeting were included with the Board packets.

All is going well with FMIC in terms of irrigation and augmentation water. An engineer has been selected to design the outlet structure for the Dam. There are ongoing discussions involving CSU improvements at the FMIC Head gate and dredging at Big Johnson Reservoir.

K. Lower Fountain Metropolitan Sewage Disposal District (Mike Cantin)

Minutes of the August 14, 2014 Regular Board Meeting were included with the Board packets plus the Agenda for the September 11, 2014 Regular Board Meeting.

- Activity Report

Director Eccles attended the meeting on August 14, 2014 in Director Cantin's place because he was attending the SDA meeting in Keystone.

Director Eccles stated that all issues were discussed earlier in the meeting.

L. Delivery of Draft 2015 District Budget to Board

Dr. Testa presented the proposed 2015 Budget. The first budget hearing will take place at the October 23, 2014 Regular Board Meeting.

A motion was made and seconded to approve Publication of a Notice of Public Hearings regarding the CCMD 2015 Budget. Upon a voice vote, the motion passed unanimously.

M. Christmas Party Update (Sandy)

Sandy presented a comparison of venues for the Christmas party to be held on December 13, 2014. After discussion it was decided to make arrangements with Hotel Elegante in Colorado Springs for the event. This will be facilitated.

The Board would also like Sandy to set up a workshop to take place at the Hotel Elegante on November 8, 2014. This will be facilitated.


N Executive Session, if needed. Used for legal, contract and personnel matters only.

No Executive Session needed.


III. Adjournment

A motion was made and seconded to adjourn the regular meeting at approximately 8:23 p.m. Upon a voice vote, the motion passed unanimously.

Respectfully Submitted,



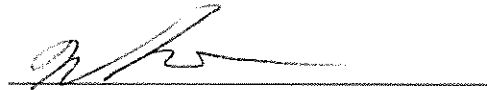
Michael Cantin, President



Karen Harvey, Secretary

ACKNOWLEDGMENT, NOTICE AND CONSENT TO
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
COLORADO CENTRE METROPOLITAN DISTRICT

WE, THE UNDERSIGNED members of the Board of Directors of the Colorado Centre Metropolitan District, do hereby acknowledge receipt of adequate notice of the regular meeting of the Board held **Thursday, September 25, 2014** informing us of the date, time and place of the meeting and the purpose for which it was called. We do hereby waive any and all irregularities, if any, in such notice and in the manner of service upon us, and consent and agree to the holding of such meeting at the time and place specified in said notice, and to the transaction of any and all business which may come before such meeting.



Floyd J Edwards

John Louis Dreese

Karen Stacey