

**MINUTES OF THE BOARD OF DIRECTORS
COLORADO CENTRE METROPOLITAN DISTRICT
REGULAR MEETING**

Thursday, July 25, 2013 at 5:30 PM
4770 Horizonview Drive
Colorado Springs, CO 80925

Board Members Present:

Michael Cantin	President, Chairman
Shawn Eccles	Vice President, Vice Chairman
Joan Lucia-Treese	Treasurer
Michael Terry	Assistant Secretary/Treasurer

Also Present: Al Testa, Cindy Monroe, Tom Byes and Paul Anderson

I. Preliminary

- A. Call to Order
Director Cantin called the meeting to order at approximately 5:35 pm.
- B. Roll Call - Determination of a Quorum.
A Quorum was present. Director Harvey was absent.

A motion was made and seconded to excuse the absence of Director Harvey. Upon a voice vote, the motion passed unanimously.

- C. Acknowledgment, Notice and Consent to Regular Meeting-Entered with the minutes.

II. General Business Items

- A. Approval of the Minutes of the Regular Meeting of May 23, 2013.

A motion was made and seconded to approve the Minutes of the Regular Meeting of May 23, 2013. Upon a voice vote, the motion passed unanimously.

- B. Board's Time

Director Terry commented that he was able to attend the award presentation of the One Million Eighty Thousand Dollar Nutrients Grant to the Harold D. Thompson Water Reclamation Facility on July 19th at the West Foyer of the Capitol. The presentation occurred during a press conference by the Governor. Jim Heckman from Lower Fountain was also in attendance. Director Terry thanked Al Testa, Jim Heckman and Roger Sams for their tenacity and diligence in procuring this Grant.

C. Changes to the Agenda

Director Lucia-Treese requested that Mr. Jim Reid be allowed to address the Board and residents regarding issues related to his expertise. Mr. Reid is the Executive Director of the El Paso County Public Services Department (includes Fleet, Transportation, Facilities, Security, Contracts, Procurement, Engineering, Flood Management, Stormwater, and Emergency Services Agency). Director Lucia-Treese had asked him to attend the Board meeting to address concerns about speeders, traffic, speed bumps, etc. Approximately ten residents were in attendance and several of these residents had already interacted with Director Lucia-Treese regarding these issues. Mr. Reid gave an outline of his responsibilities and answered questions from the residents. He commented that the City has made the decision to provide their own emergency services/ambulances. The County is working on getting their own contract for ambulance services and will be talking to the public and the City regarding how they will work together and get the best and most economical service for the County. Our Fire Chief, Tom Byes, will be conferring with ESA regarding our needs and what we will need to set up.

With regards to speed bumps, Mr. Reid is not in favor of them because of the high cost of maintenance and possible damage to vehicles. He would like to see more patrols in the area to help alleviate the speeding and traffic problems. Director Lucia-Treese indicated that the temporary speed bumps in Colorado Centre have been a success. The residents all agreed that more enforcement and patrols have been requested but the patrols have never been increased. Mr. Reid would like the District to e-mail him a letter regarding the speeding and lack of enforcement and he will get the concerns to the Sheriff. Director Cantin encouraged all in attendance to write e-mails and have their neighbors do the same. Also, Director Cantin encourages residents to contact County Commissioner Dennis Hisey with their concerns. Mr. Hisey continues to be very supportive to the District. Speed bumps may be an option but more patrols would be a more effective detriment to the speeding and other traffic issues. An article will be placed in the newsletter regarding these issues and Mr. Reid's e-mail address will be supplied (JimReid@elpasoco.com).

D. Presentation of 2012 Audit by Hoelting & Company.

At this time Director Cantin introduced Mr. Scott Hoelting from Hoelting & Company who will be presenting the 2012 audit for Mr. Tom Sistare who was unable to attend. A summary of what the audit entails including a comparison to 2011 was supplied to the Board. He reported on the General Fund, Enterprise Funds, Water and Wastewater Fund-Cash Flow, Fund Balance, Fund Presentation versus Government-Wide Presentation, Long-term Liabilities and Internal Controls. All present were supplied with a copy of the draft audit. Mr. Hoelting commented that the CCMD internal controls are very strong and there are no

negative internal control comments. Because of this strong internal control, Mr. Hoelting stated that an unqualified opinion was received which is the highest level of opinion that can be received. A thank you goes out to Hoelting Accountants, Mr. Tom Sistare and Ms. Jesse Seibert for doing such an outstanding job with the CCMD audit and to Mr. Scott Hoelting for his presentation.

Copies of the audit are available at the CCMD offices and on the CCMD website. The audit will be submitted to the State by the July 31, 2013 deadline.

A motion was made and seconded to accept the Audit for FY2012 prepared by Hoelting & Company, Inc. Upon a voice vote, the motion passed unanimously.

E. Public Comments – Maximum of 5 minutes per person who has signed in.

No Public Comment.

F. Financial Review (Cindy)

- Bank Balances

Ms. Monroe gave the report on bank balances at this time. As of July 18, 2013 the District has \$3,782,269.83 in funds. The District's expendable funds are \$3,483,708.78.

- Budget Review (2012 closing statements and current budget comp)

Ms. Monroe presented the budget review for the 2012 closing statements and the current budget comp.

- Financial Transactions

A check was signed to transfer monies into checking for the substantial payment to LFMSDD for the July, 2013 capital contribution for the Wastewater Treatment Plant.

G. Review and Approval of Payables (Board)

The Board reviewed the list of payables.

A motion was made and seconded to approve the current list of payables. Upon a voice vote, the motion passed unanimously.

H. District Operations

- Water, Sewer and Parks Operations (A1)

Superintendent Velazquez was unable to attend because of a water main break that occurred at the end of Bramble. Five homes in that area will be without water while Mr. Velazquez repairs the break. They were all given notification so they could prepare for the “no water” situation.

- Water and Sewer Demand and Augmentation Reports (A1)

For the month of June we produced approximately 12.7 million gallons and sold approximately the same amount. The water loss is minimal. We pumped approximately 4 million gallons of wastewater to Widefield (approximately a 7 percent return). The augmentation report was given for the augmentation period November 2011-October 2012. CWPDA is leasing the excess CCMD credits (\$325.00 per acre feet). This is a very beneficial situation for Colorado Centre.

Dr. Testa had requested that Roger Sams complete and submit the 2014 Wastewater Eligibility Survey (included in the board packet). This will put us on the list to enable us to seek monies for future sewer projects.

Dr. Testa deferred to Mr. Anderson regarding the El Paso County Urban Park Grant Agreement for the Cuchares Ranch neighborhood park area (\$25,000). Nothing can be finalized because the District does not own the property. As soon as the developers convey the property to us then we can request the Grant and talk to the Cuchares Ranch HOA regarding maintenance.

- Update on Cuchares Development (Sandy)

Ms. Goad reported that the current filing has sold all 111 lots and is completed. Six lots have been sold in Filing 5. The total to date for all the filings is 229.

- JCC Channel Improvements – County Drainage Fee?

There is nothing new to report on this issue.

- Bradley Heights Update (A1)

Dr. Testa commented that this issue is at a standstill with nothing new to report.

- Relocation of CCMD’s Sewer Effluent from FSD to LFMSDD

There is still no line to date. The line will be started on Monday. Flowing to Lower Fountain will probably not be until September or October.

I. Adoption of Rules and Regulations Update-Resolution 2013-07-25.1

The Rules and Regulations have been updated. Director Cantin commented that the Table of Contents created by Director Terry is very user friendly and easy to understand.

A motion was made and seconded to approve Resolution 2013-07-25.1 regarding the Adoption of Revised Rules and Regulations. Upon a voice vote, the motion passed unanimously.

J. Legal Report (Paul Anderson)

Mr. Anderson discussed the removal of the use protected designation on the Fountain Creek Segment 4 to which the Lower Fountain will discharge. All agreed that it is imperative to readdress the Nutrients Issue and keep abreast of any new issues related to this. Director Cantin commented that we still need to keep "fighting the fight". If the proposed regulations are imposed, the costs could be prohibitive for all special districts.

Mr. Anderson prepared a Service Agreement Amendment for Lower Fountain. He will discuss this with Jim Heckman and it will go to the LF Board in August.

- Maintenance Easements to Cuchares HOA

Mr. Anderson prepared a Grant of Maintenance Easement between Colorado Centre (Grantor) and Cuchares Ranch Homeowners Association, Inc. for Tract C Filing 5 and Tract D Filing 4. These items were discussed and approved.

A motion was made and seconded to approve Grant of Maintenance Easement, Tract C, Filing No. 5 and Grant of Maintenance Easement, Tract D, Filing 4 by and between Colorado Centre Metropolitan District and the Cuchares Ranch Homeowners Association, Inc. Upon a voice vote, the motion passed unanimously.

The Board informed Dr. Testa that they nominated him for the Distinguished Manager Award for 2013 through the Colorado Special District Association. To date a decision has not been made.

A motion was made and seconded to approve Resolution 2013-07-25.2 Regarding a Nomination to the Colorado Special District Association. Upon a voice vote, the motion passed unanimously.

K. Emergency First Responder Services Report (Tom Byes)

Chief Byes reported that there were sixteen runs last month including a brush fire, two automatic alarms and medicals. Chief Byes commented that he will be contacting Jim Reid concerning issues with the Emergency Services Agency and the impact these changing services will have on the Colorado Centre Fire Dept.

L. Fountain Mutual Irrigation Company – (AI)

Minutes of the May 16, 2013 and June 5, 2013 Regular Board Meetings were included with the board packets.

Discussions are ongoing regarding Big Johnson Reservoir (we own 10 percent) and Headworks issues. Also, there have been ongoing discussions regarding a change of management. They will be looking for a new active superintendent who will take more of an ownership of projects and build positive relationships with personnel.

M. Lower Fountain Metropolitan Sewage Disposal District (Mike Cantin)

Minutes of the May 9, 2013 and June 13, 2013 Regular Board Meetings were included with the Board packets.

- Progress Report

Director Cantin commented that the plant is “pretty much complete”. The Culvert (East of Old Pueblo to the Creek) is under construction. A Grand Opening will take place on August 22, 2013 at 1:30 p.m. The invitations have been sent out.


M. Executive Session (if needed)

No Executive Session needed.


III. Adjournment

A motion was made and seconded to adjourn the regular meeting at approximately 7:50 p.m. Upon a voice vote, the motion passed unanimously.

Respectfully Submitted,



Michael Cantin, President



Karen Harvey, Secretary
Shawn Eccles